



## California Interagency Council on Homelessness

# HHAP-2 Quarterly Expenditure Report through June 30, 2023

## Introduction and Jurisdiction Selection

This Homeless Housing, Assistance, and Prevention Program Round 2 (HHAP-2) Quarterly Report of data through June 30, 2023 is **due by Sunday, October 1, 2023**.

This report is intended to align with prior quarterly reporting where possible. Per Health and Safety Code Section 50220.5(m), jurisdictions that received this grant are required to provide this information as a condition of funding.

### Instructions:

After selecting the jurisdiction for which you are reporting below, you will be asked to report on the following:

1. **Obligations and Expenditures by Eligible Use:** total and youth set aside obligations and expenditures for each eligible use category, including 1) rapid rehousing, 2) operating subsidies and reserves, 3) street outreach, 4) services coordination, 5) systems support, 6) permanent housing and innovative solutions, 7) prevention and diversion, 8) navigation centers and emergency shelters, 9) strategic planning and infrastructure development, and 10) administrative costs.
2. **Budget Modification:** if you are requesting to spend funds differently than in the approved budget on file with CalICH, total budget and youth set aside budget amounts for each eligible use category;
3. **Contact Information and Certification:** contact information for someone who can answer questions about the information contained in this report, optional comments, and certification of information entered in this report.

Please note that this form does not need to be completed in one sitting. If you would like to come back to your report later, click the save button at the bottom of the page, and you can save the form link or have the link emailed to yourself and/or your colleagues.

If you have any questions about the report, please email us at [calichgrants@bcsh.ca.gov](mailto:calichgrants@bcsh.ca.gov) and include "HHAP-2 Quarterly Report" in the subject line.

## Jurisdiction Selection

Select the HHAP-2 jurisdiction for which you are submitting this report below and confirm that the contract number and award amount associated with the selected jurisdiction are accurate before proceeding in the report.

### Please select your jurisdiction

Fresno City & County/Madera County CoC

The selected jurisdiction is associated with contract number **21-HHAP-00064** and a total award in the amount of **\$1,397,933.00**. Please confirm that the selection is accurate before proceeding in this form.

## Obligations and Expenditures by Eligible Use

### Definitions:

**Obligated:** *The amount of HHAP-2 funding for which the grantee has placed orders, awarded contracts, received services, or entered into similar transactions that require payment. The amount obligated should include all amounts that were expended. An amount obligated will always be equal to or greater than the amount expended.*

**Expended:** *The amount of HHAP-2 funding for which the grantee has obligated grant dollars under contract or subcontract that have been fully paid and no invoices remain outstanding.*

**Grant Start Date:** *The date the contract for HHAP funding was executed, or signed, by the Secretary of the Business, Consumer Services, and Housing Agency. This date can be found on the second page of the executed STD 213 Standard Agreement Cover Page.*

**Did your jurisdiction obligate or expend any HHAP-2 funds, including youth and non-youth funds, from the grant start date through March 31, 2023?**

Yes

### Instructions:

In the form below, report the jurisdiction's HHAP-2 cumulative total and Youth Set Aside obligations and expenditures for the report period.

Report the **total combined youth and non-youth funds** obligated and expended for each eligible use category in the "Total Obligated" and "Total Expended" fields.

If Youth Set Aside funds were obligated or expended for a given eligible use, enter the Youth Set Aside amounts in the "Youth Set Aside Obligated" and "Youth Set Aside Expended" fields.

Enter "0.00" if you did not obligate or expend any funds.

After entering the fiscal data, check your totals at the bottom of the page and confirm they are accurate before proceeding in the report.

## Rapid Rehousing

**Total Obligated**

**Total Expended**

\$88,243.05

\$0.00

**Did you obligate or expend Youth Set Aside funds for Rapid Rehousing?**

No

## **Operating Subsidies and Reserves**

**Total Obligated**

\$640,549.87

**Total Expended**

\$112,186.47

**Did you obligate or expend Youth Set Aside funds for Operating Subsidies and Reserves?**

Yes

**Youth Set Aside  
Obligated**

\$40,549.87

**Youth Set Aside  
Expended**

\$0.00

## **Street Outreach**

**Total Obligated**

\$200,000.00

**Total Expended**

\$0.00

**Did you obligate or expend Youth Set Aside funds for Street Outreach?**

No

## **Services Coordination**

**Total Obligated**

\$0.00

**Total Expended**

\$0.00

**Did you obligate or expend Youth Set Aside funds for Services Coordination?**

No

## **Systems Support**

**Total Obligated**

\$0.00

**Total Expended**

\$0.00

**Did you obligate or expend Youth Set Aside funds for Systems Support?**

No

## **Permanent Housing and Innovative Solutions**

**Total Obligated**

\$0.00

**Total Expended**

\$0.00

**Did you obligate or expend Youth Set Aside funds for Permanent Housing and Innovative Solutions?**

No

## **Prevention and Diversion**

**Total Obligated**

**Total Expended**

\$0.00

\$0.00

**Did you obligate or expend Youth Set Aside funds for Prevention and Diversion?**

No

## **New Navigation Centers and Emergency Shelters**

**Total Obligated**

\$0.00

**Total Expended**

\$0.00

**Did you obligate or expend Youth Set Aside funds for New Navigation Centers and Emergency Shelters?**

No

## **Strategic Planning and Infrastructure Development**

No more than 5 percent of the total allocation may be obligated and expended for strategic planning and infrastructure development. These costs for your jurisdiction must not exceed **\$69,896.65**.

**Total Obligated**

\$0.00

**Total Expended**

\$0.00

## **Administrative Costs**

No more than 7 percent of the total combined allocation may be obligated or expended for administrative costs. Administrative costs for your jurisdiction must not exceed **\$97,855.31**.

**Total Obligated**

\$97,855.31

**Total Expended**

\$9,182.94

---

## **Check Your Totals**

Confirm that the sum of the amounts obligated and expended match your records before proceeding in the report. The total amounts obligated and expended must not exceed the total award amount of **\$1,397,933.00**.

**Sum of Total Obligations**

\$1,026,648.23

**Sum of Total Expenditures**

\$121,369.41

**Sum of Youth Set Aside Obligations**

\$40,549.87

**Sum of Youth Set Aside Expenditures**

\$0.00

## **Budget Modification**

A budget modification is required for any decrease or increase to the total budgeted or expended for any

eligible use category based on re

Budget modifications will be reviewed by Cal ICH after the report deadline. Upon submission, you may move forward spending in line with the modified budget. A Cal ICH staff member will only reach out to you if corrections are needed.

**Does your jurisdiction need to submit a Budget Modification?**

No

## **Contact Information and Certification**

### **Instructions:**

Provide contact information for someone who can answer questions about the details in this report, provide optional comments about the information entered into this report, check the certification box, and submit the report after confirming that all information entered is accurate and complete.

**Name**

Cynthia Witrago Cardenas

**Position/Title**

Staff Analyst

**Email**

witrac@fresnocountyca.gov

**Phone**

(559) 600-2778

**Please provide any comments about the information in this report (optional)**

**Fresno City & County/Madera County CoC certifies that all information included in this report is true and accurate to the best of their knowledge.**

Yes