



HHAP-3 Quarterly Expenditure Report through December 31, 2022

Thank you for filling out the form. Your response has been recorded.

Introduction and Jurisdiction Selection

This Homeless Housing, Assistance, and Prevention Program Round 3 (HHAP-3) Quarterly Report of data through December 31, 2022 is **due on Saturday, April 1, 2023**. This report is intended to align with prior quarterly reporting where possible.

Per Health and Safety Code Section 50220.7(n), jurisdictions that received these grants are required to provide this information as a condition of funding.

Instructions:

After selecting the jurisdiction for which you are reporting below, you will be asked to report on the following:

1. **Obligations and Expenditures by Eligible Use:** total and youth set aside obligations and expenditures through December 31, 2022 for each eligible use category, including 1) rapid rehousing, 2) operating subsidies and reserves, 3) street outreach, 4) services coordination, 5) systems support, 6) permanent housing and innovative solutions, 7) prevention and diversion, 8) interim sheltering, 9) shelter improvements, and 10) administrative costs;
2. **Budget Modification:** if you are requesting to spend funds differently than in the approved budget on file with CalICH, total budget and youth set aside budget amounts for each eligible use category;
3. **Initial Disbursement Expenditures:** amounts expended for eligible activities using the initial disbursement funds *prior to receipt of the remainder disbursement*;
4. **Contact Information and Certification:** contact information for someone who can answer questions about the information contained in this report, optional comments, and certification of information entered in this report.

Please note that this form does not need to be completed in one sitting. If you would like to come back to your report later, click the save button at the bottom of the page, and you can save the form link or have the link emailed to yourself and/or your colleagues.

If you have any questions about the report, please email us at calichgrants@bcsh.ca.gov and include "HHAP-3 Quarterly Report" in the subject line.

Jurisdiction Selection

Select the HHAP-3 jurisdiction for which you are submitting this report below and confirm that the initial and remainder contract numbers and total award amount associated with the selected jurisdiction are accurate before proceeding in the report.

Please select your jurisdiction

Fresno County

The selected jurisdiction is associated with contract numbers **22-HHAP-10015** and **22-HHAP-20015** and a total award in the amount of **\$6,730,522.00**. Please confirm that the selection is accurate before proceeding in this form.

Obligations and Expenditures by Eligible Use

Definitions:

Obligated: The amount of HHAP-3 funding for which the grantee has placed orders, awarded contracts, received services, or entered into similar transactions that require payment. The amount obligated should include all amounts that were expended. An amount obligated will always be equal to or greater than the amount expended.

Expended: The amount of HHAP-3 funding for which the grantee has obligated grant dollars under contract or subcontract that have been fully paid and no invoices remain outstanding.

Grant Start Date: The date the contract for HHAP funding was executed, or signed, by the Secretary of the Business, Consumer Services, and Housing Agency. This date can be found on the second page of the executed STD 213 Standard Agreement Cover Page.

Did your jurisdiction obligate or expend any HHAP-3 initial or remainder disbursement funds, including youth and non-youth funds, from the grant start date through December 31, 2022?

No

Check Your Totals

Confirm that the sum of the amounts obligated and expended match your records before proceeding in the report. The total amounts obligated and expended must not exceed the total award amount of **\$6,730,522.00**.

Sum of Total Obligations	Sum of Total Expenditures
\$0.00	\$0.00

Sum of Youth Set Aside Obligations	Sum of Youth Set Aside Expenditures
\$0.00	\$0.00

Budget Modification

A budget modification is required for any decrease or increase to the total budgeted or expended for any eligible use category based on regional needs.

Does your jurisdiction need to submit a Budget Modification?

No

Initial Disbursement Uses

Per Health and Safety Code Section 50220.7(a)(5), the initial disbursement of HHAP-3 funds was intended to be used for completing the HHAP-3 application or systems improvements.

If your jurisdiction expended any of the initial disbursement funds prior to receiving the remainder disbursement, you will be required to report the **amounts of the initial disbursement expended, including any funds that were expended after December 31, 2022, prior to receiving the remainder disbursement.**

Note that this is the only component of this report that may require data beyond December 31, 2022. You must only report expenditures after December 31, 2022 if you expended any amount of the initial disbursement after December 31, 2022 but prior to receiving the remainder disbursement. Most remainder disbursements were mailed between December 2022 and February 2023. Not all grantees have received remainder disbursements.

CallCH does not intend to collect information about the specific uses of the initial allocation in future reports.

Did your jurisdiction expend any of the initial disbursement funds prior to receiving the remainder disbursement?

Yes

Instructions:

In the fields below, report the amount of the initial disbursement that was expended for each of the following eligible uses prior to receiving the remainder disbursement:

1. **Capacity building and workforce development** for service providers within the jurisdiction, including removing barriers to contracting with culturally specific service providers and building the capacity of providers to administer culturally specific services;
2. Funding **existing evidence-based programs** serving people experiencing homelessness;
3. Investing in **data systems** to meet reporting requirements or strengthen the recipient's Homeless Management Information System;
4. Improving homeless **point-in-time counts**;
5. Improving **coordinated entry systems** to strengthen coordinated entry systems to eliminate racial bias, to create a youth-specific coordinated entry system or youth-specific coordinated entry access points, or to improve the coordinated entry assessment tool to ensure that it contemplates the specific needs of youth experiencing homelessness;
6. **Application costs** incurred to meet HHAP-3 application requirements, including but not limited to development or updating of the local homelessness action plan.

Enter "0.00" if you did not expend any funds.

After entering the fiscal data, check your total at the bottom of the page and confirm it is accurate before proceeding in the report.

As a reminder, **Fresno County** received an initial disbursement in the amount of **\$1,682,630.50**.

**Capacity Building and
Workforce Development
Total Expended**

\$0.00

**Existing Evidence-Based
Programs Total Expended**

\$0.00

**Data Systems Total
Expended**

\$0.00

**Point-in-Time Counts Total
Expended**

\$0.00

**Coordinated Entry Systems
Total Expended**

\$0.00

**Application Costs Total
Expended**

\$1,081.44

Check Your Total

Confirm that the sum of the amount expended matches your records and that the sum of expenditures does not exceed the initial award amount of **\$1,682,630.50** before proceeding in the report.

Note that this is the only component of this report that may require data beyond December 31, 2022.

**Sum of Initial Disbursement
Expenditures**

\$1,081.44

Contact Information and Certification

Instructions:

Provide contact information for someone who can answer questions about the details in this report, provide optional comments about the information entered into this report, check the certification box, and submit the report after confirming that all information entered is accurate and complete.

Name

Cynthia Witrigo Cardenas

Position/Title

Staff Analyst

Email

witrac@fresnocountyca.gov

Phone

(559) 600-2778

Please provide any comments about the information in this report (optional)

Fresno County certifies that all information included in this report is true and accurate to the best of their knowledge.

Yes