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| Fresno Madera Continuum of Care |
| Date:  | April 6, 2023 | Type:  | CES Committee Meeting |
| Time:  | 3PM | Chair:  | Sara Rios  |
| Location:  | Teams |

2023 FMCoC Attendance Log:

\* Alternative meeting date

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **Organization/ Agency:** | **Representatives:**  | Jan 10 | Jan 17 | Feb 7 | Feb 21 | Mar 7 | Mar 21 | Apr 4 | Apr 18  | May 2 | May 16 | Jun 6 | Jun 20 | Jul 4 | Jul 18 | Aug 1 | Aug 15 | Sep 5 | Sep 19 | Oct 3 | Oct 17 | Nov 7 | Nov 21 | Dec 5 | Dec 19 |
| Poverello House | Sara RiosLeticia Martinez | **P** | **C** | **P** | **P** | **P** | **P** | **P** | **P** | **P** | **P**  | **P** |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Fresno Housing Authority | Doreen Eley  | **A** | **C** | **P** | **P** | **P** | **A** | **P** | **P** | **P** | **P**  | **P** |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Marjaree Mason Center | Laura Lopez  | **P** | **C** | **P** | **P** | **P** | **P** | **P** | **A** | **P** | **A**  |  **A** |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Madera County Department of Social Services  | Michelle Hernandez | **A** | **C** | **P** | **P** | **P** | **A** | **P** | **A** | **P** | **A**  |  **P** |  |  |  |  |  |  |  |  |  |  |  |  |  |
| WestCare California  | Maria RodriguezErin Shelton | **P** | **C** | **P** | **P** | **P** | **P** | **P** | **P** | **P** | **P**  |  **P** |  |  |  |  |  |  |  |  |  |  |  |  |  |
| TURN Behavioral Health Services | Ann MarieMalissa Holt | **A** | **C** | **A** | **P** | **A** | **P** | **A** | **P** | **A** | **P**  | **A**  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Fresno County Department of Behavioral Health  | Lucia AguilarVincent Montgomery | **P** | **C** | **P** | **P** | **P** | **P** | **P** | **P** | **P** | **P**  |  **A** |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Fresno County Department of Social Services  | Dylan McCullyShannon Duncan  | **P** | **C** | **P** | **P** | **A** | **P** | **A** | **A** | P | **A**  | **P**  |  |   |  |  |   |   |  |  |  |  |  |  |   |
| Fresno Economic Opportunity Commission  | Tanya TatumLatasha Marin | **A** | **C** | **P** | **P** | **P** | **P** | **P** | **P** | P | **A**  |  **P** |  |   |  |  |   |   |  |  |  |  |  |  |   |
| Kings View Behavioral Health  | Darrell HamiltonJessica Padilla | **P** | **C** | **P** | **P** | **P** | **P** | **P** | **P** | P | **P**  |  **P** |  |   |  |  |   |   |  |  |  |  |  |  |   |
| Community Action Partnership of Madera County  | Ariana GomezMagdalena Pesqueiraali Herrera Santos | **P** | **C** | **P** | **P** | **P** | **P** | **P** | **P** | P | **P**  |  **P** |  |   |  |  |   |   |  |  |  |  |  |  |   |
| Clinica Sierra Vista |  | **P** | **C** | **P** | **A** | **P** | **A** | **P** | **P** | A | **A**  |  **A** |  |   |  |  |   |   |  |  |  |  |  |  |   |
| Centro La Familia Advocacy Services  | Alma AguilarMaria Martinez | **P** | **C** | **P** | **A** | **P** | **A** | **P** | **A** | P |  **A** |  **P** |  |   |  |  |   |   |  |  |  |  |  |  |   |
| RH Community Builders  | Katie WilburAna Cisneros | **P** | **C** | **P** | **P** | **P** | **P** | **P** | **P** | P |  **P** |  **P** |  |   |  |  |   |   |  |  |  |  |  |  |   |
| Selma COM | Delfina VasquezAngela Hernandez  | **A** | **C** | **A** | **A** | **A** | **A** | **A** | **A** | A |  **A** |  **A** |  |   |  |  |   |   |  |  |  |  |  |  |   |
| Turning Point of Central CA | Latasha HollinsLaura Reynolds | **P** | **C** | **P** | **P** | **P** | **P** | **P** | **P** | P |  **P** |  **P** |  |   |  |  |   |   |  |  |  |  |  |  |   |

Total Agencies: 16 |Quorum: 9 Key: P= Present | A= Absent C=Cancel

**Katie Wilbur: Agenda & Notes**

Review of the Agenda & Notes.

Doreen Eley motions, Mat Michel seconds

Motion passed.

**Sara Rios: CES Management Entity Update**

* Training series completed.
* If new staff are onboarding, please inform POV CES for training in July.
* July training will be based on room availability – in-person or online

**Mary Thammavongsa: Homeless Verification Subcommittee Update**

* Homeless Verification Form needed to be updated to include Category 4 – Fleeing Domestic Violence.
* Additional box added under “Literally Homeless Status” section on page 2.
* Mary Thammavongsa checked with PSH Housing programs to ensure forms will still be accepted. PSH confirmed forms are still accepted.
* Doreen Eley:
	+ - Asked to ensure that proof of fleeing or experiencing domestic violence is not needed.
		- Asked how the question will be asked and how the response will be documented; are we asking them to explain the DV incident?
	+ Mary Thammavongsa: added “Does Not Require Third Party Verification” after category 4 passage.
	+ Sara Rios: Marjaree Mason Center provides training on how to approach these conversations. Statement of DV incident is not required.
	+ Doreen Eloy suggested training during case conferencing on how to ask questions regarding DV and human trafficking, and understanding of what living conditions/incidents fall under category 4.
	+ Sara Rios: will inform Ricardo Ramos to contact agency staff to schedule training.
* Katie Wilbur: CES committee to vote on form and bring to the FMCoC Board for final approval.
	+ Doreen Eley: does not feel FMCoC approval is needed
	+ Katie Wilbur: suggested providing FMCoC will informational update. Doreen agrees.
* Mat Michael motioned for approval for form update; Doreen Eley and Danielle Sandoval seconds motion.
* Sara Rios will email updated Homeless Verification Form to FMCoC agencies to begin utilizing.
* Sara Rios: do we want to have a conversation about timeframe validity of documents (homeless verification, proof of income, and disability verification) for matching purposes?
	+ Current documents must be within 30-45 days.
	+ Navigation staff may be required to provide updated documents to housing providers based on program requirements.
	+ Doreen Eley: will extending time for document validity timeframe for the match process result in a reduced timeline from start of navigation to match but also result in an extended timeline from match to entry into housing program?
	+ Sara Rios: due to wait time on priority lists, documents are expiring before clients can be matched to a housing project and have to be updated either way. Will extending document validity for match process to priority lists help ensure people are added to priority lists sooner than before?
	+ Doreen Eley: extension of time would solve the issue on the match side,
	+ Maria Rodriguez: what is the average length of time for someone to be matched to a housing project?
		- Sara Rios: out of 136 from identification in Coordinated Entry to Match, it was \_\_\_\_ days.
		- Maria Rodriguez: if people are on priority lists for over 45 days, then the problem will still be present: documents will be expired before a match is available.
		- Doreen Eley: how do we improve navigation functioning so document collection becomes less of a barrier? Then extension on document validity timeline will not be necessary.
	+ Sara Rios: asked if everyone is in agreeance to keep the document validity timeline as is. All agreed.
	+ Katie Wilbur: asked if data reflects increases in match form submissions when new housing projects are scheduled to open?
		- Sara Rios: will review the data.

**Marcela Lopez-Schmidt: Data Analysis**

* Presented report of number of days from entry into shelter to VISPDAT completion; and further analyzed the data by agency
	+ - TPOCC: 36.636 days
		- RHCB/Elevate Community Services: 44.788 days
		- POV: 26.352 days
		- Turn BHS: 34.33 days
	+ Doreen Eley: should there be a standardized timeline for entry to VISPDAT or is it dependent on individualized needs?
	+ Katie Wilbur: stated reviewing the data to identify high number of days within this report will help us identify and explain possible special circumstances.
	+ Maria Rodriguez: suggested looking at number of days from VISPDAT completion to document readiness
	+ Doreen Eley: is the next step to share this will the various shelter providers to begin the conversation of improvement and reduce barriers?
		- Katie Wilbur confirmed yes, by review this data, we are working to identify if there are system barriers, individual barriers, or both presenting.
	+ Andrea Sharpe: there are been shifts in when the VISPDAT should be administered; prior the VISPDAT was administered when the client was document ready. Now we are working on administering the VISPDAT when it’s most appropriate and most likely to be accurate based on rapport built with the client.
	+ Danielle Sandoval: since most agencies number of days sits around one month, is this something that seems appropriate or should be improved on?
		- Doreen Eley: it would be dependent on each client and rapport built.
* SMI Data Review: Marcella Lopez-Schmidt presented report on client responses to VISPDAT questions:
	+ 23.A) Have you ever had trouble maintaining your housing, or been kicked out of an apartment, shelter program or other place you were staying, because of a mental health issue or concern?
	+ 24) do you have any mental health or brain issues that would make it hard for you to live independently because you’d need help?
* Caseloads: navigator to client ratio; Sara Rios will email out.

**Program updates**

* None

**Unscheduled announcements**

* none

**Meeting adjourned until next meeting date June 20th, 2023 in-person at RH, 3040 N. Fresno St.**