

FRESNO MADERA CONTINUUM OF CARE

DRAFT 2022 “SPECIAL NOFO” NEW HOUSING PROJECT SCORING TOOL

OVERVIEW

Summary of Factors	Points
1. Agency-Wide Scoring	32
2. Project Housing Design	20
3. Project Services Design	16
4. Full Utilization	24
5. Equity	8
Total Points Available	100

1. AGENCY-WIDE SCORING (32 Points)

If an agency is applying for multiple new projects, then the agency will receive a score (up to 32 points) for the below agency-wide factors that will then be added to each new project application’s score (up to 68 points) to create a final score for each project (i.e., Agency A gets a score of 15 on the agency-wide scoring factors, which will be added to New Project B’s score of 60 and New Project C’s score of 70 to create a total score for New Project A of 75 and for New Project B of 85).

Agency-Wide Threshold Factors (Required but not scored)	Status
1. FMCoC Membership The agency is a member in good standing of the FMCoC.	Pass/Must Fix
2. Eligible Applicant Neither the applicant nor any sub-recipients are for-profit entities.	Pass/Must Fix

Factor 1.A. Client Participation in Program Design and Policy-Making (5 Points)	Scoring Guide	Points
Review the narrative and apply the scoring guide to the right, up to a maximum of 5 points.	The agency has at least one strategy for gathering client feedback and input. Strategies may include, but are not limited to:	2

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	<ul style="list-style-type: none"> • Having at least one homeless or formerly homeless person on its staff or board of directors • Having a Lived Experience Advisory Board that meets regularly (different from the CoC’s Board) • Administering client satisfaction surveys • Convening client focus groups 	
	Agency incorporates client feedback into program design and/or policy-making.	3

Factor 1.B. Audit Findings ¹ (8 Points)	Scoring Guide	Points
<p>Agencies were instructed to submit a copy of their most recent audit report. Any type of report can be used – the audit could be from a direct recipient, from an accountant, etc. The report should be dated no earlier than 1/1/2020.</p> <p>Award up to 8 points using the scoring guide to the right.</p>	Agency attached an audit dated 1/1/2020 or later with no significant negative findings.	8
	Agency attached an audit dated 1/1/2020 or later with negative findings, but convincingly explains how it has corrected the negative findings.	5
	Agency attached an audit dated before 1/1/2020, but convincingly explains why it was not audited since 1/1/2020.	5
	Other	0

Factor 1.C. Experience with Federal and/or State Grants ² (4 Points)	Scoring Guide	Points
Award up to 4 points based on the scoring guide to the right.	Agency has successfully drawn down at least 95% of funding from a grant of at least \$250,000.	2
	Agency has prepared detailed eligibility documentation to a funder that shows what assistance each client received and why that client was qualified to receive that assistance or has otherwise shown they can manage complex reporting requirements.	2

¹ HUD System Performance Measure 3

² HUD System Performance Measure 2

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Factor 1.D. Housing First ³ (5 Points)	Scoring Guide	Points
<p>Award up to 5 points based on each “No” response the agency provides, using the scoring guide on the right.</p> <p>The Panel has discretion to adjust this score up or down based on an optional interview of the program and/or an optional review of the project’s policies and procedures.</p>	No, the agency will not leave “Housing First” boxes in e-snaps unchecked (for all projects).	1
	No, there are no program access restrictions for clients based on income, sobriety, criminal records, or mental health.	1
	No, clients are not required to find their own housing unit before accessing housing programs.	1
	No, clients are not required to participate in mandatory classes, therapy, job training, or interventions.	1
	No, the agency does not impose restrictions on clients that go beyond what is typically covered in an ordinary lease agreement.	1

Factor 1.E. Participation in CoC Activities ⁴	Points
Award up to 4 points for the agency’s participation and leadership at CoC events, meetings, committees, forums, and projects, with a focus on activities that took place between 5/15/2021 and 5/14/2022. This does <u>not</u> include attendance at General Membership meetings. Typically, <u>each point</u> will require about <u>4 hours of effort</u> , so full credit should be awarded if the agency has provided 16 hours of attendance/involvement.	4

Factor 1.F. Addressing Racial Biases (2 Points)	Scoring Guide	Points
<p>Using the scoring guide on the right, award up to 2 points based on the degree to which the agency has identified any barriers to participation in their projects (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.</p>	Yes, agency has reviewed client outcomes with an equity lens, including the separation and review of data by race, ethnicity, gender identity and/or age.	1
	Agency’s narrative demonstrates that they have identified project changes needed to make client outcomes more equitable and created a plan to make those change (if N/A is written here, award 0 points).	1

³ HUD System Performance Measure 2

⁴ HUD System Performance Measure 2

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Factor 1.G. HMIS⁵	Points
Award up to 2 points based on project’s plan for maintaining accurate & timely data, and/or based on agency’s history of high data quality.	2

Factor 1.H. Coordinated Entry⁶	Points
Award up to 2 points based on project’s plan for communicating open beds to CES, participating in case conferences, attending CES workgroups, and using referrals from CES to fill openings.	2

PROJECT-SPECIFIC THRESHOLD FACTORS

Project-Specific Threshold Factors	Status
1. Housing First: The project will commit to running a low-barrier, Housing First program.	Pass/Fail
2. Coordinated Entry: The project will participate in coordinated entry.	Pass/Fail
3. HMIS: The project will enter data for all CoC-funded beds into HMIS (or comparable database for domestic violence services).	Pass/Fail
4. Equal Access: The project will provide equal access and fair housing without regard to sexual orientation, gender identity, or local residency status (this includes ensuring privacy, respect, safety, and access regardless of gender identity or sexual orientation in projects). Projects will be required to have policies regarding termination of assistance, client grievances, Equal Access/non-discrimination, ADA and fair housing requirements, VAWA protection, and confidentiality that are compliant with HUD CoC Program requirements.	Pass/Fail
5. Eligible Clients: The project will only accept new participants if they can be documented as eligible for this project’s program type based on their housing and disability status.	Pass/Fail
6. Budget: Project has made a good faith effort to complete the budget template provided, showing CoC and non-CoC funding sources for the project.	Pass/Fail
7. Match: The project demonstrates 25% match per grant using match letters that specify the kind and amount of resources to be used or donated.	Pass/Fail

⁵ HUD System Performance Measure 5

⁶ HUD System Performance Measure 1

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<p>8. Connection to Mainstream Benefits: Project has a specific plan to coordinate and integrate with other mainstream health, social services, and employment programs and ensure that program participants are assisted to obtain benefits. If the agency has any current clients, the plan must mention the percentage of current clients who have obtained at least one mainstream benefit while enrolled in the agency’s program(s).</p>	Pass/Fail
<p>9. Trauma-Informed Care: Housing projects that plan to specialize in serving survivors of domestic violence must demonstrate that they use housing first, trauma-informed, and victim-centered approaches.</p>	Pass/Fail

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2. PROJECT HOUSING DESIGN (20 POINTS)

Factor 2.A. Project Access to Housing ⁷ (10 Points)	Scoring Guide	Points
Determine whether the project will be able to secure housing units for its new project in a high-cost housing market with low vacancy rates, then apply the scoring guide to the right up to a maximum of <u>10 points</u> .	The project has a deed, master lease, or binding option for a specific property that will accommodate all of the program’s clients, <u>OR</u>	10
	The project will employ its own housing locators who have special skill or experience in finding housing, and has attached a job description or resume for the housing locator position, <u>OR</u>	10
	The agency has already secured its own non-HUD funds that it will use to offer significant and appropriate financial incentives to landlords. Merely referencing the funds available through Coordinated Entry does not qualify for full credit.	10
	The project offers another credible explanation for how it will obtain control of its housing site and/or find housing for clients <u>and</u> the agency has a demonstrated track record of housing clients successfully.	5
	None of the above	0

Factor 2.B. Housing Meetings Client Needs (5 Points)	Scoring Guide
Award up to 5 points if the project adequately explains how its homes: <ul style="list-style-type: none"> • will have a layout, location, and/or features that thoughtfully match the target population • will be accessible to people with disabilities and/or • will provide rare or unique options, e.g., pet-friendly housing, or housing with parking spots, or housing with elevators 	5

Factor 2.C. Housing Quality Standards ⁸ (3 Points)	Scoring Guide	Points
Review the narrative and award up to 3 points using the scoring guide on the right.	The project adequately explains who will inspect client housing.	1
	The project adequately explains when the housing will be inspected.	1

⁷ HUD System Performance Measure 7

⁸ HUD System Performance Measure 2

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	The project adequately explains how the project will respond when housing fails to meet minimum quality standards.	1
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Factor 2.D. Projected Outcomes ⁹ (2 Points)	Scoring Guide	Points
Award points if the project set suitably challenging, measurable goals that meet minimum CoC-adopted targets then apply the scoring guide to the right.	> 85% of clients will experience positive housing outcomes	1
	> 55% of adults will maintain or increase total income	1

⁹ HUD System Performance Measures 4, 7

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3. PROJECT SERVICES DESIGN (16 POINTS)

Factor 3.A. Stabilize Clients in Housing¹⁰	Scoring Guide
Award up to 3 points if the project adequately explains how its services will help clients stabilize in permanent housing.	3

Factor 3.B. Enroll Clients in Benefits¹¹	Scoring Guide
Award up to 2 points if the project adequately explains how its services will individually assist each client to obtain the benefits of mainstream health, social, and employment programs for which they are eligible to apply.	2

Factor 3.C. Community Coordination¹²	Scoring Guide
Award up to 2 points if the project provides details about how they have specific partnerships with other agencies to refer their clients for specific outside services.	2
Do not award points for a general statement that the project is well-connected in the community.	

Factor 3.D. Project Staffing¹³	Scoring Guide
Award up to 3 points if staff is: <ul style="list-style-type: none"> • Large enough to handle the expected client case load; • Trained in innovative or evidence-based practices; and • Trained to meet the needs of the population to be served 	3

Factor 3.E. Improve Safety for DV Survivors	Scoring Guide
Award up to 2 points based on the extent to which the agency will improve safety for survivors of domestic violence, dating violence, sexual assault, stalking, and/or trafficking in their projects.	2

Factor 3.F. Severity of Needs¹⁴ (2 Points)	Scoring Guide	Points
Award up to 2 points based the scoring guide to the right.	Potential clients served in various projects are anticipated to have at least 3 of the following severe needs: (i.) low or no income, (ii.) current or past substance use,	1

¹⁰ HUD System Performance Measure 7

¹¹ HUD System Performance Measure 4

¹² HUD System Performance Measure 4

¹³ HUD System Performance Measure 4

¹⁴ HUD System Performance Measure 1

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	(iii.) a history of victimization such as domestic violence or sexual assault, (iv.) criminal histories, and/or (v.) chronic homelessness.	
	Agency’s narrative includes a realistic plan to meet the above-listed specific client needs and vulnerabilities.	1

Factor 3.G. Special Populations ¹⁵ (2 Points)	Scoring Guide	Points
Award up to 2 points based the scoring guide to the right.	Project targets <u>two or more</u> of the following specialized populations: i. Homeless Youth, ii. Domestic Violence survivors, iii. Homeless Families with Children, iv. Chronic Homeless, v. Homeless Veterans, <i>and/or</i> vi. Transgender/Gender Nonconforming vii. Older adults/seniors viii. Persons of different races and ethnicities, particularly those over-represented in the local population	2
	Project targets <u>one</u> of the subpopulations above.	1
	Project does not target any of the above subpopulations.	0

¹⁵ HUD System Performance Measure 1

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4. FULL UTILIZATION (24 POINTS)

Factor 4.A. Budget ¹⁶ (10 Points)	Scoring Guide	Points
Review the budget provided in the Supplemental Documents and apply the scoring guide to the right, up to a maximum of 10 points.	The budget provides information on how both HUD funding and match funding will be spent.	2
	The budget is unambiguous and easy to read.	2
	The budget does not attempt to use HUD funding on ineligible expenses.	2
	The budget has a reasonable size compared to the number of people to be served.	2
	The amount of money in each portion of the budget is reasonable given the project’s design.	2

Factor 4.B. Fiscal Capacity ¹⁷ (6 Points)	Scoring Guide	Points
Review the narrative and using the scoring guide to the right award up to 6 points if the agency has sufficient fiscal capacity to manage the grant.	The agency has adequate internal financial controls.	1
	The agency has experience with or a plan for grant match tracking.	1
	The agency has well-maintained records.	1
	The agency has oversight by a board of directors.	1
	The agency has a strategy for documenting eligible costs.	1
	The agency has a strategy for ensuring adequate grant drawdown.	1

¹⁶ HUD System Performance Measures 3

¹⁷ HUD System Performance Measure 3

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Factor 4.C. Ready to Start¹⁸ (8 Points)	Scoring Guide	Points
Review the narrative and determine whether the project will be ready to begin housing clients within 3 months of receiving HUD funding, then award up to 8 points using the scoring guide to the right.	The agency has already served the same subpopulation with similar service types.	2
	The proposed project does not face any regulatory obstacles such as tenant displacement, environmental issues, or zoning issues.	2
	The agency’s current staff has the capacity to begin preparing for this project.	2
	Whether the agency already has policies and procedures that can be used as-is or easily adapted for use in a CoC-funded project.	2

¹⁸ HUD System Performance Measure 3

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5. EQUITY (8 POINTS)

Factor 5.A. Racial Equity (4 Points)	Scoring Guide	Points
Award up to 4 points if the program will contribute to racial and ethnic equity in the FMCoC.	The agency has a specific plan for supporting racial equity by hiring, training, recruiting, promoting, mentoring, or otherwise empowering people from the demographic(s) it intends to serve, including people of color and people with lived experience of unsheltered homelessness.	4
Factor 5.B. Geographic Equity (4 Points)	Scoring Guide	Points
Award up to 4 points if the program will contribute to geographic equity in the FMCoC.	The program will enhance geographic equity by creating access to housing in areas where that type of access is not yet readily available.	4