



FMCoC and County of Fresno HHAP Round 1 Grant - Annual Report through September 30, 2021



FMCoC HHAP Round 1 Grant Expenditures			
Program Type	Total Amount Budgeted	Total Amount Obligated	Total Expenditures
Emergency Shelter	\$1,073,853.12	\$1,065,363.55	\$80,711.91
Transitional Housing (Bridge Housing)	\$402,218.71	\$388,959.19	\$0.00
Homelessness Prevention (Diversion)	\$506,276.08	\$0.00	\$0.00
Rapid Re-Housing Projects	\$528,923.66	\$0.00	\$0.00
Transitional Housing (Bridge Housing) - Youth	\$236,354.98	\$183,465.62	\$0.00
Administrative Costs	\$206,810.60	\$0.00	\$0.00
Totals	\$2,954,437.15	\$1,637,788.36	\$80,711.91

County of Fresno HHAP Round 1 Grant Expenditures			
Program Type	Total Amount Budgeted	Total Amount Obligated	Total Expenditures
Emergency Shelter	\$631,496.88	\$626,504.45	\$47,463.96
Transitional Housing (Bridge Housing)	\$236,531.29	\$228,733.81	\$0.00
Street Outreach	\$500,000.00	\$250,000.00	\$140,421.69
Homelessness Prevention (Diversion)	\$297,723.92	\$0.00	\$0.00
Rapid Re-Housing Projects	\$311,042.22	\$0.00	\$0.00
Transitional Housing (Bridge Housing) - Youth	\$186,051.23	\$144,418.38	\$0.00
Administrative Costs	\$162,794.82	\$0.00	\$0.00
Totals	\$2,325,640.36	\$1,249,656.64	\$187,885.65

* Program outcome data was reported through a direct upload from HMIS and was not reflected in the full annual report. Outcome data for HHAP programs will be shared with a future report.

HHAP Round 1 Annual Reporting Highlights
<p>Racial Disparity Assessment: As part of ongoing HHAP service planning the CoC has conducted an informal assessment of racial disparities for the population experiencing homelessness or housing instability within the CoC service area. This assessment found that Black and Indigenous populations were more likely to experience homelessness, but were less likely to receive homeless assistance and were less likely to have a positive housing outcome as compared with the overall homeless population.</p>
<p>Promising Practices for Addressing Racial Disparity: The CoC has developed a racial equity survey to be completed by staff and recently exiting clients of CoC programs. The survey results will inform how to ensure decision-making bodies better represent the homeless population. The CoC will also provide racial equity and cultural competence training to CoC provider staff, which will help to establish a shared understanding of racial equity language and allow for a more productive and meaningful discourse on promoting racial equity in the homelessness response system.</p>
<p>Technical Assistance: The FMCoC and County of Fresno have requested Technical Assistance on the following topics: developing strategies for incorporating equity-based decision-making into the funding and policy-making processes and across the homelessness response system; data analysis to identify racial disparities in service delivery and inform budgetary, programmatic, and policy decisions; developing strategies to ensure that local organizations serving marginalized communities are adequately supported to provide local homelessness services.</p>
<p>Cross-Jurisdictional Collaboration: The City of Fresno, County of Fresno, and FMCoC have collaborated to provide ongoing support for the 50-bed MHS Triage Center, whereby funding from the City has been used to pick up where CoC and County funding has been depleted, allowing services to continue for an additional 24 months. Additionally, Fresno County DSS has partnered with the Department of Behavioral Health to support ongoing expanded outreach services in rural areas with the County HHAP Round 1 funding.</p>



HHAP-1 Annual Report through 9.30.21 - Fiscal Jurisdiction Selection

Introduction

Please complete this fiscal part of the HHAP-1 Annual Report. This completed Cognito form is **due by 5 pm on December 31, 2021**.

All data should be **cumulative through September 30, 2021**. This period includes data from the grant start date as indicated in the Standard Agreement through September 30, 2021. It also includes any approved reimbursements that took place prior to full execution.

This fiscal report has five sections:

1. Jurisdiction and Contact Information

2. Total Obligations and Expenditures: Total, cumulative, HHAP-1 funds obligated and expended through September 30, 2021.

3. Breakdown of Budgeted, Obligated, and Expended: Funds budgeted, obligated, and expended by HMIS project type and HHAP eligible use. Additionally, funds budgeted, obligated, and expended for strategic homelessness planning, infrastructure development, and / or administrative costs.

4. Youth Set-Aside: Youth set-aside plans and spending by HMIS project type and HHAP eligible use.

5. Comments and Certification

For resources to assist in completing and submitting this report, please see the [Box.com landing page](#) and the [instructions](#).

Material Edits to Originally Provided Resources

In general, funds reported on the quarterly and annual fiscal reports should align with the approved budget on file.

Therefore, in scenarios where grantees deviated from their HCFC approved budget and a contractually contemplated exception does NOT apply (i.e., adjust only the FYs), grantees should email HHAP@bcsh.ca.gov by January 15, 2022 to consult about a potential budget change request.

For this HHAP-1 Annual Report, grantees are instructed to report as they are ACTUALLY budgeting and / or spending regardless of whether a budget change request has already been submitted.

To summarize, grantees reporting as they are actually budgeting and / or spending does not change their approved budget on file and does not guarantee that HCFC will approve the change request.

See [FAQs to Originally Provided Resources](#)

Jurisdiction Selection

Please select your jurisdiction type.

- CoC
- Large City
- County

Please select from the list of Continuums of Care

Fresno City & County Madera County CoC

Please select from the list of Large Cities

Please select from the list of Counties

Please provide contact information below for an individual who can answer questions about the details in this report.

Name

Dylan

First

McCully

Last

Phone

(559) 600-2341

Email

dmccully@fresnocountyca.gov

Cumulative Data

Cumulative Data

All data for the HHAP-1 Annual Reports are cumulative—with the reporting period beginning at grant start date through September 30, 2021. It also includes any approved reimbursements that took place prior to full execution.

Did you receive approval to reimburse spending prior to full execution of the HHAP Standard Agreement?

Yes No

Note: If you received approval to reimburse spending prior to full execution of the HHAP Standard Agreement, those reimbursed funds must be captured in your survey responses.

If approved for reimbursement, what date marks the beginning of those expended funds?

Total Obligations and Expenditures

Total Obligations and Expenditures

In the following section, report the total **HHAP-1** funds obligated and expended **through September 30, 2021**.

Reminders

This data should be **cumulative** (i.e. from the grant start date or date of approved reimbursements through September 30, 2021) and **include the youth set-aside** amounts.

“Obligated” means that the Grantee has placed orders, awarded contracts, received services, or entered into similar transactions that require payment using HHAP-1 funding.

“Expended” means all HHAP-1 funds obligated under contract or subcontract have been fully paid and receipted, and no invoices remain outstanding.

Instructions

Enter "0.00" if you did not obligate or expend any funds in a given category.

Total HHAP Funds Obligated

\$1,637,788.36

Total HHAP Funds Expended

\$80,711.91

The amount obligated should include all amounts that were expended.

Breakdown of Budgeted, Obligated, and Expended

Breakdown of Budgeted, Obligated, and Expended

In the following section, report your jurisdiction's HHAP-1 funds budgeted, obligated, and expended **through September 30, 2021**. These amounts will be broken down by HMIS "project type" and HHAP "eligible use".

Reminders

This data should be **cumulative** (i.e. from the grant start date through September 30, 2021) and **include the youth set-aside** amounts.

Funds "**budgeted**" should align with the approved budget on file with HCFC.

"**Obligated**" means that the Grantee has placed orders, awarded contracts, received services, or entered into similar transactions that require payment using HHAP-1 funding.

"**Expended**" means all HHAP-1 funds obligated under contract or subcontract have been fully paid and received, and no invoices remain outstanding.

Instructions

In the form below, select all of the HMIS "project types" for which your jurisdiction budgeted, obligated, or expended HHAP funds. If you are unsure about which "project types" your programs were or will be categorized as, please consult with your local HMIS Administrator; they will be able to determine this information in accordance with HUD's most recent HMIS Data Standards.

For each HMIS "project type" that was or will be funded with HHAP dollars, select the respective HHAP "eligible use(s)" funded under the indicated project type by using the dropdown menus below it. Report the amounts budgeted, obligated, and expended for that "project type" and "eligible use." "**Non-HMIS Projects**" is an option under "project type" to ensure that **all** HHAP monies are being reported.

To add additional "eligible uses" that were or will be budgeted or funded under the specified project type, click the "+Add Item" button and select the additional eligible use until all funded eligible uses for a given project type are listed.

Please note that the amounts entered should be the total HHAP funds budgeted, obligated and expended, including any youth set-aside amounts. The amounts budgeted should align with the approved budget on file with HCFC.

Enter "0.00" if you did not obligate or expend any funds in a given category.

The sum of all categories ON THIS PAGE should equal the amounts previously entered for the total funds obligated and expended.

Please select all of the project types for which your jurisdiction obligated or expended HHAP funds

- | | | | |
|---|--|---|--|
| <input checked="" type="checkbox"/> Emergency Shelter | <input checked="" type="checkbox"/> Transitional Housing | <input type="checkbox"/> Street Outreach | <input type="checkbox"/> Services Only |
| <input type="checkbox"/> Safe Haven | <input type="checkbox"/> Day Shelter | <input checked="" type="checkbox"/> Homelessness Prevention | <input type="checkbox"/> PH - Housing Only |
| <input type="checkbox"/> PH - Permanent | <input type="checkbox"/> PH - Housing with | <input checked="" type="checkbox"/> PH - Rapid Re-Housing | <input type="checkbox"/> Coordinated Entry |

Supportive Housing
(disability required for
entry)

Services (no disability
required for entry)

Other

Non-HMIS Projects

Emergency Shelter Projects

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
<input type="text" value="Operating Subsidies"/>	<input type="text" value="\$1,073,853.12"/>	<input type="text" value="\$1,065,363.55"/>	<input type="text" value="\$80,711.91"/>
	Total:	Total:	Total:
	\$1,073,853.12	\$1,065,363.55	\$80,711.91

Transitional Housing Projects

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
<input type="text" value="Operating Subsidies"/>	<input type="text" value="\$638,573.69"/>	<input type="text" value="\$572,424.81"/>	<input type="text" value="\$0.00"/>
	Total:	Total:	Total:
	\$638,573.69	\$572,424.81	\$0.00

Street Outreach Projects

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Total:	Total:	Total:
	\$0.00	\$0.00	\$0.00

Services Only Projects

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Total:	Total:	Total:
	\$0.00	\$0.00	\$0.00

Safe Haven Projects

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Total:	Total:	Total:
	\$0.00	\$0.00	\$0.00

Day Shelter Projects

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
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	Total: \$0.00	Total: \$0.00	Total: \$0.00
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Homelessness Prevention Projects

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
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Prevention and Diversion	\$506,276.08	\$0.00	\$0.00
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	Total: \$506,276.08	Total: \$0.00	Total: \$0.00
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PH - Housing Only Projects

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
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	Total: \$0.00	Total: \$0.00	Total: \$0.00
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PH - Permanent Supportive Housing (disability required for entry) Projects

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
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	Total: \$0.00	Total: \$0.00	Total: \$0.00
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PH - Housing with Services (no disability required for entry) Projects

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
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	Total: \$0.00	Total: \$0.00	Total: \$0.00
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PH - Rapid Re-Housing Projects

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
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Rental assistance and rapid rehousing	\$528,923.66	\$0.00	\$0.00
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Total: Total: \$0.00 Total: \$0.00
\$528,923.66

Coordinated Entry Projects

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total: \$0.00 Total: \$0.00 Total: \$0.00			

Other Projects

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total: \$0.00 Total: \$0.00 Total: \$0.00			

Non-HMIS Projects

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total: \$0.00 Total: \$0.00 Total: \$0.00			

Report the amounts budgeted, obligated, and expended for strategic homelessness planning, infrastructure development to support CES and HMIS, and/or grant administration.

Reminder

A grantee may expend no more than 5% of its allocation on strategic homelessness planning and infrastructure development and no more than 7% of its allocation on administrative costs.

Instructions

Select all of the "eligible uses" that were funded with HHAP-1 dollars, enter the amounts budgeted, obligated, and expended for that each eligible use, and provide a brief description of the activities funded by each eligible use.

Enter "0.00" if you did not budget, obligate, or spend any funds in a given category. If you did not budget or fund any of these eligible uses, you can proceed to the next page.

Please select all of the following non-project eligible uses for which your jurisdiction has budgeted, obligated, or expended HHAP funding

Strategic homelessness planning

Infrastructure development to support CES and/or HMIS

Administrative costs

Strategic Homelessness Planning

Funded	Total Budgeted	Total Obligated	Total Expended
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total: \$0.00 Total: \$0.00 Total: \$0.00			

Infrastructure development to support CES and/or HMIS

Funded	Total Budgeted	Total Obligated	Total Expended
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total: \$0.00 Total: \$0.00 Total: \$0.00			

Administrative Costs

Funded	Total Budgeted	Total Obligated	Total Expended
Administrative costs	\$206,810.60	\$0.00	\$0.00
Total: \$206,810.60 Total: \$0.00 Total: \$0.00			

Please describe the activities budgeted, obligated, or funded for strategic homelessness planning

Please describe the activities budgeted, obligated, or funded for infrastructure development to support CES and/or HMIS

Please describe the activities budgeted, obligated, or funded for administrative costs

Administrative costs include staff time to administer the HHAP allocation and conduct monitoring and oversight of HHAP-funded projects.

**Calculated Total Funds
Budgeted**

\$2,954,437.15

**Calculated Total Funds
Obligated**

\$1,637,788.36

**Calculated Total Funds
Expended**

\$80,711.91

Reported Total Funds Obligated

\$1,637,788.36

Reported Total Funds Expended

\$80,711.91

Youth Set-Aside

Youth Set-Aside

In the following section, report your jurisdiction's HHAP-1 funds budgeted, obligated, and expended **through September 30, 2021**. These amounts will be broken down by HMIS "project type" and HHAP "eligible use". **Note, this section only contains data for youth set-aside funds.**

Reminders

The grantee must expend at least 8% of its allocation on programs and services for unaccompanied youth.

This data should be **cumulative** (i.e. from the grant start date through September 30, 2021).

Funds "**budgeted**" should align with the approved budget on file with HCFC.

"**Obligated**" means that the Grantee has placed orders, awarded contracts, received services, or entered into similar transactions that require payment using HHAP-1 funding.

"**Expended**" means all HHAP-1 funds obligated under contract or subcontract have been fully paid and received, and no invoices remain outstanding.

Instructions

In the form below, select all of the HMIS "project types" that your jurisdiction budgeted, obligated, or expended HHAP youth set-aside funds. "**Non-HMIS Projects**" is an option under "project type" to ensure that **all** HHAP monies are being reported.

For each HMIS "project type" that was or will be funded with HHAP-1 youth set-aside dollars, select the respective "eligible use(s)" funded under the indicated project type by using the dropdown menus below it. Report the amounts budgeted, obligated, and expended for that "project type" and "eligible use."

To add additional "eligible" uses that were or will be budgeted or funded under the specified project type, click the "+Add Item" button and select the additional eligible use until all funded eligible uses for a given project type are listed.

Enter "0.00" if you did not obligate or expend any funds in a given category.

Does your jurisdiction know what specific youth projects will be funded with the HHAP youth set-aside?

Yes No

Please describe your HHAP youth set-aside project plans

The CoC plans to extend the existing HEAP-funded Bridge Housing program that serves as short-term housing when a youth household (ages 18 - 24) is unsheltered or has been offered a permanent housing intervention but the permanent housing opportunity is still being arranged. The goal of the program is to ensure: 1) those preparing to enter into permanent housing are housed and easily located, receiving the necessary services to access permanent housing in a timely manner and 2) youth who are unsheltered and not appropriate for the adult triage center have an emergency bed available. Services are housing-focused and highly integrated with both the permanent housing provider and the participant's Navigator. Services also include health and safety education.

Total Youth Funds Budgeted	Total Youth Funds Obligated	Total Youth Funds Expended
\$236,354.98	\$183,465.62	\$0.00

Please select all of the project types for which your jurisdiction budgeted or expended HHAP youth set-aside funds

- Emergency Shelter
- Transitional Housing
- Street Outreach
- Services Only
- Safe Haven
- Day Shelter
- Homelessness Prevention
- PH - Housing Only
- PH - Permanent Supportive Housing (disability required for entry)
- PH - Housing with Services (no disability required for entry)
- PH - Rapid Re-Housing
- Coordinated Entry
- Other
- Non-HMIS Projects

Emergency Shelter Projects, Youth

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
Total: \$0.00		Total: \$0.00	Total: \$0.00

Transitional Housing Projects, Youth

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
Operating Subsidies	\$236,354.98	\$183,465.62	\$0.00
Total: \$236,354.98		Total: \$183,465.62	Total: \$0.00

Street Outreach Projects, Youth

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Total: \$0.00	Total: \$0.00	Total: \$0.00

Services Only Projects, Youth

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Total: \$0.00	Total: \$0.00	Total: \$0.00

Safe Haven Projects, Youth

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Total: \$0.00	Total: \$0.00	Total: \$0.00

Day Shelter Projects, Youth

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Total: \$0.00	Total: \$0.00	Total: \$0.00

Homelessness Prevention Projects, Youth

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Total: \$0.00	Total: \$0.00	Total: \$0.00

PH - Housing Only Projects, Youth

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Total: \$0.00	Total: \$0.00	Total: \$0.00

PH - Permanent Supportive Housing (disability required for entry) Projects, Youth

Eligible Uses Funded	Total Budgeted	Total Obligated	Total
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			Expended
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total: \$0.00		Total: \$0.00	Total: \$0.00

PH - Housing with Services (no disability required for entry) Projects, Youth

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total: \$0.00		Total: \$0.00	Total: \$0.00

PH - Rapid Re-Housing Projects, Youth

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total: \$0.00		Total: \$0.00	Total: \$0.00

Coordinated Entry Projects, Youth

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total: \$0.00		Total: \$0.00	Total: \$0.00

Other Projects, Youth

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total: \$0.00		Total: \$0.00	Total: \$0.00

Non-HMIS Projects, Youth

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total: \$0.00		Total: \$0.00	Total: \$0.00

**Calculated Total Youth Funds
Budgeted**

\$236,354.98

**Calculated Total Youth Funds
Obligated**

\$183,465.62

**Calculated Total Youth Funds
Expended**

\$0.00

Reported Total Funds Obligated, Youth

\$183,465.62

Reported Total Funds Expended

\$0.00

Aggregated Budget by Fiscal Year

Aggregated Budget by Fiscal Year

All data for the HHAP-1 Annual Report is cumulative—with the reporting period beginning at grant start date through September 30, 2021. It also includes any approved reimbursements that took place prior to full execution.

For the prompts below, in alignment with the approved HCFC budget on record*, what was your jurisdiction's total, aggregated, budgeted funds that were planned to be expended in each FY? This includes all monies and categories such as eligible uses, administrative funds, or youth set-aside.

Grantees may calculate this amount by summing the vertical column per their HCFC budget*. Take care to count the youth set-aside funds only once for each FY. For example using the budget below, "Budgeted by Fiscal" for FY 21/22 is \$2,461,370.19 (i.e., \$282,541.82 + \$1,500,000.00 + \$678,828.37). Again, take care to count the youth set-aside funds only once for each FY.

The sum of all budgeted FYs must equal your total allocation.

The FY starts on July 1st and ends the following June 30th. For example, FY 19-20 starts on July 1, 2019 and ends on June 30, 2020.

Enter "0.00" if you do not have budgeted funds in a specific FY.

***In scenarios where grantees deviated from their HCFC approved budget and a contractually contemplated exception does NOT apply (i.e., adjust only the FYs), grantees should email HHAP@bcsh.ca.gov by January 15, 2022 to consult about a potential budget change request. For this HHAP-1 Annual Report, grantees are instructed to report as they are ACTUALLY budgeting and / or spending regardless of whether a budget change request has already been submitted.** Grantees that have previously submitted data or prepared data in contrast to these instructions do not need to resubmit or amend their data. **Note, HCFC [clarified an instruction](#) for this section subsequent to publication.**



HOMELESS HOUSING, ASSISTANCE AND PREVENTION PROGRAM (HHAP)
ANNUAL BUDGET TEMPLATE

APPLICANT INFORMATION

CoC / Large City / County Name:

Receiving Redirected Funds? Y/N

No
\$ -

Administrative Entity Name:

Total Redirected Funding

HHAP FUNDING EXPENDITURE PLAN*

ELIGIBLE USE CATEGORY	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	TOTAL
Rental Assistance and Rapid Rehousing	\$ 1,600,000.00	\$ -	\$ -	\$ -		\$ 1,600,000.00
Operating Subsidies and Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Landlord Incentives	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Outreach and Coordination (including employment)	\$ 2,136,390.00	\$ 282,541.82	\$ -	\$ -	\$ -	\$ 2,418,931.82
Systems Support to Create Regional Partnerships	\$ 600,000.00	\$ -	\$ -	\$ -	\$ -	\$ 600,000.00
Delivery of Permanent Housing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Prevention and Shelter Diversion to Permanent Housing	\$ 1,000,000.00		\$ -	\$ -	\$ -	\$ 1,000,000.00
New Navigation Centers and Emergency Shelters	\$ 11,199,788.00	\$ 1,500,000.00	\$ -	\$ -	\$ -	\$ 12,699,788.00
Strategic Homelessness Planning, Infrastructure Development, CES, and HMIS (up to 5%)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Administrative (up to 7%)	\$ 700,000.00	\$ 678,828.37	\$ -	\$ -	\$ -	\$ 1,378,828.37
						\$ 19,697,548.19
TOTAL FUNDING ALLOCATION						
	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	TOTAL
Youth Set-Aside (at least 8%)	\$ 1,600,000.00	\$ -	\$ -	\$ -	\$ -	\$ 1,600,000.00

*Narrative should reflect details of HHAP funding plan

COMMENTS:

FINAL

Aggregated Budget Amount Per the Approved HCFC Budget on Record

FY 19-20?

FY 20-21?

FY 21-22?

FY 22-23?

FY 23-24?

FY 24-25?

Comments and Certification

Please provide any additional comments

Certification

I certify that all information included in this report is true and accurate to the best of my knowledge.

Name

Laura

First

Moreno

Last

This does not have to be an authorized representative or signatory.

Title

Program Manager

HOMELESS HOUSING, ASSISTANCE AND PREVENTION PROGRAM (HHAP-1)
Project Narratives

Jurisdiction	Corresponding CoC (or self)	HMIS Project ID	Organization ID	Organization Name	Project Title	HMIS Project Type	HHAP-1 Budget, Eligible Use Category	HHAP-1 Budget, Eligible Use Category	HHAP-1 Budget, Eligible Use Category	HHAP-1 Budget, Eligible Use Category	HHAP-1 Budget, Eligible Use Category	HHAP-1 Budget, Eligible Use Category	HHAP-1 Budget, Eligible Use Category	HHAP-1 Budget, Eligible Use Category	HHAP-1 Budget, Eligible Use Category	HHAP-1 Budget, Eligible Use Category	HHAP-1 Budget, Eligible Use Category	Youth Set-Aside Project?	Project Description	Total Project Budget	Of the Total Project Budget, how much money came from HHAP-1?	Project Impact	For Capital Projects ONLY		
							Rental Assistance and RRH	Operating Subsidies	Incentives to Landlords	Outreach and Coord.	Systems Support	Delivery of PH	Prevention and Shelter Diversion	New Nav. Centers and ES	Strategic HL Plan	Infrast. Devel. for CES/HMIS	Was this a capital project?						How much capacity did this entire project add?		
Use Dropdown in each row that is completed	Use Dropdown in each row that is completed	If the project is not recorded in HMIS, type "N/A"	If the project is not recorded in HMIS, type "N/A"			Use Dropdown	If Yes, Select Dropdown Take care to select ALL Eligible Use Categories in other columns that apply	If Yes, Select Dropdown Take care to select ALL Eligible Use Categories in other columns that apply	If Yes, Select Dropdown Take care to select ALL Eligible Use Categories in other columns that apply	If Yes, Select Dropdown Take care to select ALL Eligible Use Categories in other columns that apply	If Yes, Select Dropdown Take care to select ALL Eligible Use Categories in other columns that apply	If Yes, Select Dropdown Take care to select ALL Eligible Use Categories in other columns that apply	If Yes, Select Dropdown Take care to select ALL Eligible Use Categories in other columns that apply	If Yes, Select Dropdown Take care to select ALL Eligible Use Categories in other columns that apply	If Yes, Select Dropdown Take care to select ALL Eligible Use Categories in other columns that apply	If Yes, Select Dropdown Take care to select ALL Eligible Use Categories in other columns that apply	If Yes, Select Dropdown Take care to select ALL Eligible Use Categories in other columns that apply	Use Dropdown	2-3 sentences	Include both HHAP-1 and non-HHAP-1 dollars used to fund this project.	In dollars and cents - NOT %.	Please share any impacts from this project that are not easily captured in HMIS data. This is particularly important for projects such as capital, hygiene, or Domestic Violence programs whose impacts are not recorded in HMIS 2-5 sentences	Use Dropdown	Quantity of Capacity Added Use Whole Numbers If no capacity added, type "N/A"	Capacity Added, Unit of Measurement (i.e., beds, rooms, etc.) If no capacity added, type "N/A"
County - Fresno	CA-514	3734	3733	Kings View Mental Health Services	SO - PATH Outreach (Kings View)	Street Outreach													No	The program employs mobile outreach teams with assessment and linkage capabilities to provide outreach to individuals with serious mental illness who are also experiencing homelessness and have not engaged in services. The teams provide outreach, build rapport, develop trust, and engage individuals in services.	\$450,841.52	\$140,421.69	No	N/A	N/A
County - Fresno	CA-514	3812	34	Poverello House	ES - Namoi's House Triage Center	Emergency Shelter		Operating subsidies											No	10-bed 24-hour Navigation (Triage) Center for women that offers low-barrier access to dormitory or private emergency shelter accommodations with on-site, housing-focused services including diversion pre-screening, case management, housing search and placement, connection to community resources, and stabilization of health issues. Triage Centers are intended to provide a safe, supportive environment where residents will be provided with wraparound services to attain permanent housing by rebuilding their support network and addressing the issues that led to the episode of homelessness.	\$45,635.25	\$16,898.89	No	N/A	N/A
County - Fresno	CA-514	3813	2	Turning Point - Turning Point of Central California	ES - The Welcome Center	Emergency Shelter		Operating subsidies											No	30-bed 24-hour Navigation (Triage) Center that offers low-barrier access to dormitory or private emergency shelter accommodations with on-site, housing-focused services including diversion pre-screening, case management, housing search and placement, connection to community resources, and stabilization of health issues. Triage Centers are intended to provide a safe, supportive environment where residents will be provided with wraparound services to attain permanent housing by rebuilding their support network and addressing the issues that led to the episode of homelessness.	\$82,540.62	\$30,565.07	No	N/A	N/A
County - Fresno	CA-514	3828	3826	FEOC HEAP County	TH - County Youth Bridge Housing	Transitional Housing		Operating subsidies											Yes	12-bed Bridge Housing which serves as short-term housing when a youth household (ages 18 – 24) is unsheltered or has been offered a permanent housing intervention but the permanent housing opportunity is still being arranged. The goal of the program is to ensure: 1) those preparing to enter into permanent housing are housed and easily located, receiving the necessary services to access permanent housing in a timely manner and 2) youth who are unsheltered and not appropriate for the adult triage center have an emergency bed available. Services will be housing-focused and highly integrated with both the permanent housing provider and the participant's Navigator.	\$0.00	\$ -	No	N/A	N/A



HHAP-1 Annual Report through 9.30.21 - Performance Metrics

Jurisdiction Selection

Introduction

Please complete this performance metrics part of the HHAP-1 Annual Report. This completed Cognito form is **due by 5 pm on December 31, 2021**.

The performance metrics report has four sections:

- 1. Jurisdiction Selection and Contact Information**
- 2. Performance Metrics:** a brief series of questions to determine if any additional information is required.
- 3. Performance Metrics (Cont.):** provides instructions and upload field for any additional information that is required.
- 4. Comments and Certification**

For resources to assist in completing and submitting this report, please see the [Box.com landing page](#) and the [instructions](#). Additionally, this section may require the [Manual Reporting Form](#).

Jurisdiction Selection

Select your jurisdiction type.

- CoC
- Large City
- County

Select from the list of Continuums of Care

Fresno City & County Madera County CoC

Select from the list of Large Cities

Select from the list of Counties

Provide contact information below for an individual who can answer questions about the details in this report.

Name

First

Last

Phone

Email

Performance Metrics

Performance Metrics

HHAP-1 grantees are required to report on several performance metrics.

We are relying on data already provided to HDIS to lessen this reporting. Answer the questions below to determine if HCFC needs any additional information to complete your jurisdiction's data profile.

Did the selected jurisdiction serve any people with HHAP-1 funds?

Yes No

"Serve" refers to persons enrolled in projects as defined in HMIS or comparable database (e.g., DV). These are typically service, housing, shelter, outreach, and prevention projects. If, for example, your jurisdiction only funded capital and hygiene projects you might select "no" here. Impacts for these projects are more appropriately captured in the Project Narrative Update. If you have a specific question about your jurisdiction's projects, email HHAP@bcsh.ca.gov

Scenario 1: Did the selected jurisdiction capture all applicable HHAP-1 projects in the local HMIS before providing a complete upload to HCFC (on or before November 11, 2021)?

Yes No

"Applicable" refers to projects that can collect client data in HMIS. Some HHAP-1 projects are not well suited for gathering data via HMIS or may be prohibited from being entered in HMIS. These could include: capital projects, landlord engagement, hygiene projects, or Domestic Violence service provider projects. If you have a specific question about your jurisdiction's projects, email HHAP@bcsh.ca.gov

Scenario 2: Did the selected jurisdiction confirm their local HMIS administrator provided a complete data upload to HCFC on or before November 11, 2021 of HMIS data through September 30, 2021?

Yes No

Scenario 3: Did the selected jurisdiction use HHAP-1 dollars to fund a Domestic Violence service provider?

Yes No

Scenario 3 (continued): What kind of project did the Domestic Violence service provider carry out with HHAP-1 dollars? (select all that apply)

capital, hygiene, or other project that is not connected to client level data

service, shelter, rental assistance, or other project that is connected to client level data

Performance Metrics (Cont.)

Performance Metrics (Cont.)

Based on the information provided, we do not need any additional information. Therefore, you **SHALL NOT** submit a Manual Reporting Form. Click on the next button and complete the certification.

Performance Metrics (Cont.)

Based on the information provided, your jurisdiction must complete and submit a Manual Reporting Form to complete your jurisdiction's performance metrics data profile.

In this form you will report on:

- The individuals and populations served by program funds
- Outcomes for individuals and populations who have exited HHAP-1 funded projects

Below are links to the detailed instructions and fillable excel sheets for reporting this information:

[HHAP-1 Instructions](#)

[Manual Reporting Form](#)

Performance Metrics (Cont.)

Based on the information provided, your jurisdiction must complete and submit a Manual Reporting Form for ONLY Domestic Violence data to complete your jurisdiction's performance metrics data profile.

In this form you will report on:

- The individuals and populations served by program funds
- Outcomes for individuals and populations who have exited HHAP-1 funded projects

Below are links to the detailed instructions and fillable excel sheets for reporting this information:

[HHAP-1 Instructions](#)

[Manual Reporting Form](#)

Performance Metrics (Cont.)

Based on the information provided, your jurisdiction must complete and submit a Manual Reporting Form for both HMIS and DOMESTIC VIOLENCE data to complete your jurisdiction's performance metrics data profile. **THIS DATA SHOULD BE COMBINED AND SUBMITTED THROUGH ONE MANUAL REPORTING FORM.**

In this form you will report on:

- The individuals and populations served by program funds
- Outcomes for individuals and populations who have exited HHAP-1 funded projects

Below are links to the detailed instructions and fillable excel sheets for reporting this information:

[HHAP-1 Instructions](#)

[Manual Reporting Form](#)

ATTENTION!!!!

First, review the Performance Metrics section in the [instructions](#).

If you believe that the guidance directly above erred and that you need to submit, not submit, or submit different data, please reach out to us immediately at HHAP@bcsh.ca.gov.

Grantees are responsible for determining whether they need to submit a Manual Reporting Form as explained in the instructions.

Manual Reporting Form

Download the [Manual Reporting Form](#). Save the workbook as an Excel (.xlsx) file **using the following naming convention:**

- (Jurisdiction Type)_(Jurisdiction Name)_HHAP-1_MRF.xlsx
 - o *COC EXAMPLE: CoC_Sacramento_HHAP-1_MRF.xlsx*
 - o *LARGE CITY EXAMPLE: LargeCity_Anaheim_HHAP-1_MRF.xlsx*
 - o *COUNTY EXAMPLE: County_Riverside_HHAP-1_MRF.xlsx*

If you are required to submit a Manual Reporting Form for non-DV data and DV data, take care to provide only ONE Manual Reporting Form with all data combined.

Comments and Certification

If needed, provide any additional comments to clarify the data provided

Certification

I certify that all information included in this report is true and accurate to the best of my knowledge.

Name

First

Last

This does not have to be an authorized representative or signatory.

Title



HHAP-1 Annual Report 9.30.21 - Project Narratives, Racial Equity, and Partnerships

Jurisdiction Selection

Introduction

Please complete this project narratives part of the HHAP-1 Annual Report. This completed Cognito form is due by 5 pm on December 31, 2021.

All data should be **cumulative through September 30, 2021**. This period includes data from the grant start date as indicated in the Standard Agreement through September 30, 2021. It also includes any approved reimbursements that took place prior to full execution.

This project narratives report has three sections:

1. **Jurisdiction and Contact Information**
2. **Project Narratives:** Download, fill out, and upload the complete Project Narratives Form
3. **Comments and Certification**

For resources to assist in completing and submitting this report, please see the [Box.com landing page](#) and the [instructions](#). Additionally, this section requires the [Project Narratives Form](#).

Jurisdiction Selection

Select your jurisdiction type.

- CoC
- Large City
- County

Select from the list of Continuums of Care

Fresno City & County Madera County CoC

Select from the list of Large Cities

Select from the list of Counties

Provide contact information below for an individual who can answer questions about this report.

Name

First

Last

Phone

Email

Project Narratives

Project Narratives

Project Narrative updates provide critical data on what each jurisdiction is funding with HHAP-1 dollars. To complete this section, download and fill out the [Project Narratives Form](#). Each project that received HHAP-1 funding will constitute a row. Be sure to fill out each applicable data column for every project.

Note, HEAP grantees historically and recently completed a Project Narrative Template for their Annual Reports. We recommend local coordination to strategize, and if possible, use that information to help inform answers here for HHAP-1.

*****Note, HCFC [clarified an instruction](#) on the Project Narrative Form subsequent to publication. Ensure that your reponse reflects this update.*****

Completed Project Narratives Form

CoC_Fresno_HHAP-1_Project.xlsx

Use the [Project Narratives Form](#), fill it out, and upload the completed file here.

Save the workbook as an Excel (.xlsx) file **using the following naming convention:**

- (Jurisdiction Type)_(Jurisdiction Name)_HHAP-1_Project.xlsx
 - o COC EXAMPLE: CoC_Sacramento_HHAP-1_Project.xlsx
 - o LARGE CITY EXAMPLE: LargeCity_Anaheim_HHAP-1_Project.xlsx
 - o COUNTY EXAMPLE: County_Riverside_HHAP-1_Project.xlsx

Racial Equity

Racial Equity

Beginning in 2021, a racial equity accountability framework has been added to the HHAP program under 50222(a)(2)(B). We encourage grantees to provide open and transparent responses as this will be used to determine ongoing technical assistance efforts and peer sharing opportunities.

Racial Disparity Assessment

Has there been a racial disparity assessment?

Within the last three years, has your jurisdiction conducted a formal or informal assessment of racial or ethnic disparities for the population experiencing homelessness or housing instability within your service area?

Yes, and it was at least partially funded by HHAP.

If your jurisdiction has not conducted a formal or informal racial disparity assessment, how has your jurisdiction informed its racial equity strategy?

Findings

What were the findings of the disparity assessment?

What is the disparity and where is it occurring?

For this formal or informal disparity assessment, in comparison to the general housed population, were people of a particular race or ethnicity more or less likely to experience homelessness?

There is a Disparity

For this formal or informal disparity assessment, in comparison to the proportion of persons experiencing homelessness, were people of a particular race or ethnicity more or less likely to receive homeless assistance?

There is a Disparity

For this formal or informal disparity assessment, in comparison to the proportion of persons experiencing homelessness, were people of a particular race or ethnicity more or less likely to have a positive housing outcome?

There is a Disparity

Strategies

What has or will the jurisdiction do with the findings?

The jurisdiction's decision making bodies **Optional: In less than three sentences, provide a**

are representative of the population experiencing homelessness served in your geographic area, including Black, Indigenous, and people of color (BIPOC).

Yes No

promising example from your jurisdiction.

The jurisdiction has identified steps it will take to help the decisionmaking bodies better reflect the population experiencing homelessness served in your geographic service area.

Yes No

Optional: In less than three sentences, provide a promising example from your jurisdiction.

The CoC has developed a racial equity survey and will encourage executive, management, line staff, and recently exiting clients of CoC programs to complete the survey. The results of the survey will be reviewed to inform how to ensure that decision-making bodies better reflect the homeless population.

Does your jurisdiction currently have individuals with lived experience providing input that is meaningfully incorporated into planning, analyses, or funding decisions?

Yes No

Optional: In less than three sentences, provide a promising example from your jurisdiction.

The jurisdiction has expanded or is expanding outreach in geographic areas with higher concentrations of underrepresented groups.

Yes No

Optional: In less than three sentences, provide a promising example from your jurisdiction.

The CoC is funding a rural homelessness assessment with its CESH Round 2 grant, which will include engagement with marginalized homeless populations and local organizations that serve marginalized populations. Additionally, the CoC, in coordination with the County of Fresno, will support expanded rural homelessness outreach services through its HHAP-2 grant allocation.

The jurisdiction has communication, such as flyers, websites, or other materials, inclusive of underrepresented groups.

Yes No

Optional: In less than three sentences, provide a promising example from your jurisdiction.

The CoC maintains a website which provides information on general membership and public meetings, CoC policies and procedures, and services offered through the CoC including contact information for emergency housing programs.

The jurisdiction is training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness.

Yes No

Optional: In less than three sentences, provide a promising example from your jurisdiction.

The CoC will provide racial equity trainings to CoC provider staff through technical assistance provider ICF. The CoC will also host a community-wide training on cultural competence so that staff will be able to approach people of different races using the best available approach.

The jurisdiction is establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector.

Yes No

Optional: In less than three sentences, provide a promising example from your jurisdiction.

The jurisdiction has staff, committees or other resources charged with analyzing and addressing racial disparities related to homelessness.

Yes No

Optional: In less than three sentences, provide a promising example from your jurisdiction.

The Fresno Housing Authority, as the HMIS lead agency for the CoC, and consulting agency Homebase provide regular analysis of racial disparities within the CoC HMIS data and plan to evaluate the CoC's By-Name List for racial disparities.

The jurisdiction is educating organizations, stakeholders, boards of directors for local and national nonprofit organizations working on homelessness on the topic of creating greater racial and ethnic diversity.

Yes No

Optional: In less than three sentences, provide a promising example from your jurisdiction.

The jurisdiction is evaluating contracting processes and how they may affect racial disparities.

Yes No

Optional: In less than three sentences, provide a promising example from your jurisdiction.

The CoC will be incorporating criteria that promote racial equity into the the Administrative Entity's RFP process as well as the selection process for the CoC NOFA. Greater weight will be given to proposals that demonstrate history of service to marginalized populations.

The jurisdiction is reviewing triage, evaluation and scoring tools related to coordinated entry processes to understand their impact on housing placement and outcomes for different racial and ethnic groups.

Yes No

Optional: In less than three sentences, provide a promising example from your jurisdiction.

The CoC has reviewed its coordinated entry assessment tool, VI-SPDAT, and has determined that it is both racially biased and biased towards victims of human trafficking. The Fresno Housing Authority and the management entity of the coordinated entry system will be working to develop or identify an alternative to the VI-SPDAT assessment that meets the unique needs of the jurisdiction.

The jurisdiction is collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system.

Yes No

Optional: In less than three sentences, provide a promising example from your jurisdiction.

The jurisdiction is conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness.

Yes No

Optional: In less than three sentences, provide a promising example from your jurisdiction.

Optional: Beyond strategies identified above, describe the steps your jurisdiction has taken or other strategies you have identified to improve racial equity in the provision and outcomes of assistance.

Of the strategies identified above where your jurisdiction selected "Yes" or where you provided your own example, which strategy has or will have the GREATEST impact upon the found disparity?

The jurisdiction is training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness

For the identified strategy that has or will have the GREATEST impact upon the found disparity, explain how you reached this conclusion.

Providing racial equity training to staff and community partners will help to establish a common vocabulary when addressing issues of racial disparity. A shared understanding of racial equity language will allow for a more productive and meaningful discourse on racial disparity and promoting racial equity in the homeless response system.

In your jurisdiction, has HHAP's funding funded or enabled any of strategies identified above?

Yes No

Technical Assistance

Is your jurisdiction interested in Racial Equity Technical Assistance?

Yes No

If yes, what specific type or aspect of TA is needed to support advancing race equity within your jurisdiction?

Strategies for embedding equity-based decision-making processes within policy-making, funding processes and decisions, and across the homelessness response systems.

Data analysis assistance: 1) how to collect and analyze local data from HMIS and CES to identify racial disparities in the service delivery system and more effectively target crisis response, diversion, and prevention activities; 2) how to partner with public health agencies to assess intersection between racial inequities in homelessness and in impact of public health crises; 3) how to utilize a racial equity analysis tool for local homelessness service delivery system's budgetary, programmatic and policy decisions.

Developing strategies to ensure that local organizations serving marginalized communities are grounded within and funded to provide local homelessness services.

Partnerships

Partnerships

HHAP funding was designed to support regional coordination and partnership between jurisdictions to expand or develop local capacity to address homelessness challenges throughout the state. To help HCFC understand how receiving HHAP funding has impacted collaborative efforts in your community, please answer the following questions. Please be sure to provide open and transparent responses as they will be used to determine ongoing technical assistance efforts and peer sharing opportunities.

Please share one successful cross-jurisdictional partnership that resulted from your HHAP funding and identify the primary element that made it successful. Here, cross-jurisdictional partnership means formal or informal collaboration across at least two eligible HHAP applicants.

The budget and service plans for HHAP funding have been increasingly integrated with joint planning for both funding and service coordination. One example is the collaboration between the City, County, and CoC whereby funding from the City has been used to pick up where the CoC and County funding has been depleted to enable the City to continue providing the 50-bed Navigation Center program with Mental Health Systems, Inc. in Fresno, CA for an additional 24 months.

Please share the primary impediment to cross-jurisdictional partnership. Here, cross-jurisdictional partnership means formal or informal collaboration across at least two eligible HHAP applicants.

As with much of the funding coming from various sources to the local level, funding awarded to multiple entities is subject to the administrative requirements and priorities of each entity. This can make it challenging to align services across the community. Communication is also a challenge due to the number of individuals involved at the planning and administrative level. HHAP funding requires entities to come together to identify the needs of the community and gaps in meeting those needs, for each entity to communicate a clear direction for addressing the gaps, and for each entity to do its part in advocating for a common solution for the entire continuum.

Please share one successful cross-sector partnership that resulted from your HHAP funding. Here, a cross-sector partnership can occur across or within geographic areas and does not need to involve a second eligible HHAP applicant.

The CoC approved participation of its Board Chair in the Multi-Agency Response to Community Homelessness (MARCH) collective impact initiative (formerly Street2Home). MARCH includes representation from all regional HHAP co-applicants, the Fresno Housing Authority, and representatives from philanthropy, the business community, this hospital system, and Fresno County rural cities. This organization allows for participating community stakeholders to more readily identify and align existing homeless resources and coordinate planning efforts to create long-term housing solutions throughout the region. The list of 14 priorities developed by MARCH to strategically address homelessness in the region has informed the regional co-applicant planning process for HHAP funding and helped to foster better coordination between new and existing services between all local partners.

Please identify one specific action that HCFC can undertake to improve local partnerships across and within HHAP funded jurisdictions.

Provide an opportunity at the regular HCFC office hours or similar forum for HHAP funded jurisdictions to share successful or promising examples of local partnerships facilitated through HHAP funding that might serve as a guide for other jurisdictions to pursue similar partnerships in their own region.

Comments and Certification

If needed, provide any additional comments to clarify the data provided

Certification

I certify that all information included in this report is true and accurate to the best of my knowledge.

Name

First

Last

This does not have to be an authorized representative or signatory.

Title



HHAP-1 Annual Report through 9.30.21 - Fiscal Jurisdiction Selection

Introduction

Please complete this fiscal part of the HHAP-1 Annual Report. This completed Cognito form is **due by 5 pm on December 31, 2021**.

All data should be **cumulative through September 30, 2021**. This period includes data from the grant start date as indicated in the Standard Agreement through September 30, 2021. It also includes any approved reimbursements that took place prior to full execution.

This fiscal report has five sections:

1. Jurisdiction and Contact Information

2. Total Obligations and Expenditures: Total, cumulative, HHAP-1 funds obligated and expended through September 30, 2021.

3. Breakdown of Budgeted, Obligated, and Expended: Funds budgeted, obligated, and expended by HMIS project type and HHAP eligible use. Additionally, funds budgeted, obligated, and expended for strategic homelessness planning, infrastructure development, and / or administrative costs.

4. Youth Set-Aside: Youth set-aside plans and spending by HMIS project type and HHAP eligible use.

5. Comments and Certification

For resources to assist in completing and submitting this report, please see the [Box.com landing page](#) and the [instructions](#).

Material Edits to Originally Provided Resources

In general, funds reported on the quarterly and annual fiscal reports should align with the approved budget on file.

Therefore, in scenarios where grantees deviated from their HCFC approved budget and a contractually contemplated exception does NOT apply (i.e., adjust only the FYs), grantees should email HHAP@bcsh.ca.gov by January 15, 2022 to consult about a potential budget change request.

For this HHAP-1 Annual Report, grantees are instructed to report as they are ACTUALLY budgeting and / or spending regardless of whether a budget change request has already been submitted.

To summarize, grantees reporting as they are actually budgeting and / or spending does not change their approved budget on file and does not guarantee that HCFC will approve the change request.

See [FAQs to Originally Provided Resources](#)

Jurisdiction Selection

Please select your jurisdiction type.

- CoC
- Large City
- County

Please select from the list of Continuums of Care

Please select from the list of Large Cities

Please select from the list of Counties

Please provide contact information below for an individual who can answer questions about the details in this report.

Name

First

Last

Phone

Email

Cumulative Data

Cumulative Data

All data for the HHAP-1 Annual Reports are cumulative—with the reporting period beginning at grant start date through September 30, 2021. It also includes any approved reimbursements that took place prior to full execution.

Did you receive approval to reimburse spending prior to full execution of the HHAP Standard Agreement?

Yes No

Note: If you received approval to reimburse spending prior to full execution of the HHAP Standard Agreement, those reimbursed funds must be captured in your survey responses.

If approved for reimbursement, what date marks the beginning of those expended funds?

Total Obligations and Expenditures

Total Obligations and Expenditures

In the following section, report the total **HHAP-1** funds obligated and expended **through September 30, 2021**.

Reminders

This data should be **cumulative** (i.e. from the grant start date or date of approved reimbursements through September 30, 2021) and **include the youth set-aside** amounts.

“Obligated” means that the Grantee has placed orders, awarded contracts, received services, or entered into similar transactions that require payment using HHAP-1 funding.

“Expended” means all HHAP-1 funds obligated under contract or subcontract have been fully paid and receipted, and no invoices remain outstanding.

Instructions

Enter "0.00" if you did not obligate or expend any funds in a given category.

Total HHAP Funds Obligated

\$1,249,656.64

Total HHAP Funds Expended

\$187,885.65

The amount obligated should include all amounts that were expended.

Breakdown of Budgeted, Obligated, and Expended

Breakdown of Budgeted, Obligated, and Expended

In the following section, report your jurisdiction's HHAP-1 funds budgeted, obligated, and expended **through September 30, 2021**. These amounts will be broken down by HMIS "project type" and HHAP "eligible use".

Reminders

This data should be **cumulative** (i.e. from the grant start date through September 30, 2021) and **include the youth set-aside** amounts.

Funds "**budgeted**" should align with the approved budget on file with HCFC.

"**Obligated**" means that the Grantee has placed orders, awarded contracts, received services, or entered into similar transactions that require payment using HHAP-1 funding.

"**Expended**" means all HHAP-1 funds obligated under contract or subcontract have been fully paid and received, and no invoices remain outstanding.

Instructions

In the form below, select all of the HMIS "project types" for which your jurisdiction budgeted, obligated, or expended HHAP funds. If you are unsure about which "project types" your programs were or will be categorized as, please consult with your local HMIS Administrator; they will be able to determine this information in accordance with HUD's most recent HMIS Data Standards.

For each HMIS "project type" that was or will be funded with HHAP dollars, select the respective HHAP "eligible use(s)" funded under the indicated project type by using the dropdown menus below it. Report the amounts budgeted, obligated, and expended for that "project type" and "eligible use." "**Non-HMIS Projects**" is an option under "project type" to ensure that **all** HHAP monies are being reported.

To add additional "eligible uses" that were or will be budgeted or funded under the specified project type, click the "+Add Item" button and select the additional eligible use until all funded eligible uses for a given project type are listed.

Please note that the amounts entered should be the total HHAP funds budgeted, obligated and expended, including any youth set-aside amounts. The amounts budgeted should align with the approved budget on file with HCFC.

Enter "0.00" if you did not obligate or expend any funds in a given category.

The sum of all categories ON THIS PAGE should equal the amounts previously entered for the total funds obligated and expended.

Please select all of the project types for which your jurisdiction obligated or expended HHAP funds

- | | | | |
|---|--|---|--|
| <input checked="" type="checkbox"/> Emergency Shelter | <input checked="" type="checkbox"/> Transitional Housing | <input checked="" type="checkbox"/> Street Outreach | <input type="checkbox"/> Services Only |
| <input type="checkbox"/> Safe Haven | <input type="checkbox"/> Day Shelter | <input checked="" type="checkbox"/> Homelessness Prevention | <input type="checkbox"/> PH - Housing Only |
| <input type="checkbox"/> PH - Permanent | <input type="checkbox"/> PH - Housing with | <input checked="" type="checkbox"/> PH - Rapid Re-Housing | <input type="checkbox"/> Coordinated Entry |

Supportive Housing
(disability required for
entry)

Services (no disability
required for entry)

Other

Non-HMIS Projects

Emergency Shelter Projects

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
Operating Subsidies	\$631,496.88	\$626,504.45	\$47,463.96
	Total: \$631,496.88	Total: \$626,504.45	Total: \$47,463.96

Transitional Housing Projects

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
Operating Subsidies	\$422,582.52	\$373,152.19	\$0.00
	Total: \$422,582.52	Total: \$373,152.19	Total: \$0.00

Street Outreach Projects

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
Outreach and Coordination	\$500,000.00	\$250,000.00	\$140,421.69
	Total: \$500,000.00	Total: \$250,000.00	Total: \$140,421.69

Services Only Projects

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
	Total: \$0.00	Total: \$0.00	Total: \$0.00

Safe Haven Projects

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
	Total: \$0.00	Total: \$0.00	Total: \$0.00

Day Shelter Projects

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Total: \$0.00	Total: \$0.00	Total: \$0.00

Homelessness Prevention Projects

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
Prevention and Diversion	\$297,723.92	\$0.00	\$0.00
	Total: \$297,723.92	Total: \$0.00	Total: \$0.00

PH - Housing Only Projects

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Total: \$0.00	Total: \$0.00	Total: \$0.00

PH - Permanent Supportive Housing (disability required for entry) Projects

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Total: \$0.00	Total: \$0.00	Total: \$0.00

PH - Housing with Services (no disability required for entry) Projects

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Total: \$0.00	Total: \$0.00	Total: \$0.00

PH - Rapid Re-Housing Projects

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Rental assistance and rapid rehousing	\$311,042.22	\$0.00	\$0.00
---------------------------------------	--------------	--------	--------

Total: **Total: \$0.00** **Total: \$0.00**
\$311,042.22

Coordinated Entry Projects

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
----------------------	----------------	-----------------	----------------

--	--	--	--

Total: \$0.00 **Total: \$0.00** **Total: \$0.00**

Other Projects

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
----------------------	----------------	-----------------	----------------

--	--	--	--

Total: \$0.00 **Total: \$0.00** **Total: \$0.00**

Non-HMIS Projects

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
----------------------	----------------	-----------------	----------------

--	--	--	--

Total: \$0.00 **Total: \$0.00** **Total: \$0.00**

Report the amounts budgeted, obligated, and expended for strategic homelessness planning, infrastructure development to support CES and HMIS, and/or grant administration.

Reminder

A grantee may expend no more than 5% of its allocation on strategic homelessness planning and infrastructure development and no more than 7% of its allocation on administrative costs.

Instructions

Select all of the "eligible uses" that were funded with HHAP-1 dollars, enter the amounts budgeted, obligated, and expended for that each eligible use, and provide a brief description of the activities funded by each eligible use.

Enter "0.00" if you did not budget, obligate, or spend any funds in a given category. If you did not budget or fund any of these eligible uses, you can proceed to the next page.

Please select all of the following non-project eligible uses for which your jurisdiction has budgeted, obligated, or expended HHAP funding

- Strategic homelessness planning
- Infrastructure development to support CES and/or HMIS
- Administrative costs

Strategic Homelessness Planning

Funded	Total Budgeted	Total Obligated	Total Expended
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total: \$0.00 Total: \$0.00 Total: \$0.00			

Infrastructure development to support CES and/or HMIS

Funded	Total Budgeted	Total Obligated	Total Expended
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total: \$0.00 Total: \$0.00 Total: \$0.00			

Administrative Costs

Funded	Total Budgeted	Total Obligated	Total Expended
Administrative costs	\$162,794.82	\$0.00	\$0.00
Total: \$162,794.82 Total: \$0.00 Total: \$0.00			

Please describe the activities budgeted, obligated, or funded for strategic homelessness planning

Please describe the activities budgeted, obligated, or funded for infrastructure development to support CES and/or HMIS

Please describe the activities budgeted, obligated, or funded for administrative costs

Administrative costs include staff time to administer the HHAP allocation and conduct monitoring and oversight of HHAP-funded projects.

**Calculated Total Funds
Budgeted**

\$2,325,640.36

**Calculated Total Funds
Obligated**

\$1,249,656.64

**Calculated Total Funds
Expended**

\$187,885.65

Reported Total Funds Obligated

\$1,249,656.64

Reported Total Funds Expended

\$187,885.65

Youth Set-Aside

Youth Set-Aside

In the following section, report your jurisdiction's HHAP-1 funds budgeted, obligated, and expended **through September 30, 2021**. These amounts will be broken down by HMIS "project type" and HHAP "eligible use". **Note, this section only contains data for youth set-aside funds.**

Reminders

The grantee must expend at least 8% of its allocation on programs and services for unaccompanied youth.

This data should be **cumulative** (i.e. from the grant start date through September 30, 2021).

Funds "**budgeted**" should align with the approved budget on file with HCFC.

"**Obligated**" means that the Grantee has placed orders, awarded contracts, received services, or entered into similar transactions that require payment using HHAP-1 funding.

"**Expended**" means all HHAP-1 funds obligated under contract or subcontract have been fully paid and received, and no invoices remain outstanding.

Instructions

In the form below, select all of the HMIS "project types" that your jurisdiction budgeted, obligated, or expended HHAP youth set-aside funds. "**Non-HMIS Projects**" is an option under "project type" to ensure that **all** HHAP monies are being reported.

For each HMIS "project type" that was or will be funded with HHAP-1 youth set-aside dollars, select the respective "eligible use(s)" funded under the indicated project type by using the dropdown menus below it. Report the amounts budgeted, obligated, and expended for that "project type" and "eligible use."

To add additional "eligible" uses that were or will be budgeted or funded under the specified project type, click the "+Add Item" button and select the additional eligible use until all funded eligible uses for a given project type are listed.

Enter "0.00" if you did not obligate or expend any funds in a given category.

Does your jurisdiction know what specific youth projects will be funded with the HHAP youth set-aside?

Yes No

Please describe your HHAP youth set-aside project plans

The County plans to extend the existing HEAP-funded Bridge Housing program that serves as short-term housing when a youth household (ages 18 - 24) is unsheltered or has been offered a permanent housing intervention but the permanent housing opportunity is still being arranged. The goal of the program is to ensure: 1) those preparing to enter into permanent housing are housed and easily located, receiving the necessary services to access permanent housing in a timely manner and 2) youth who are unsheltered and not appropriate for the adult triage center have an emergency bed available. Services are housing-focused and highly integrated with both the permanent housing provider and the participant's Navigator. Services also include health and safety education.

Total Youth Funds Budgeted	Total Youth Funds Obligated	Total Youth Funds Expended
\$186,051.23	\$144,418.38	\$0.00

Please select all of the project types for which your jurisdiction budgeted or expended HHAP youth set-aside funds

- Emergency Shelter
- Transitional Housing
- Street Outreach
- Services Only
- Safe Haven
- Day Shelter
- Homelessness Prevention
- PH - Housing Only
- PH - Permanent Supportive Housing (disability required for entry)
- PH - Housing with Services (no disability required for entry)
- PH - Rapid Re-Housing
- Coordinated Entry
- Other
- Non-HMIS Projects

Emergency Shelter Projects, Youth

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
	Total: \$0.00	Total: \$0.00	Total: \$0.00

Transitional Housing Projects, Youth

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
Operating Subsidies	\$186,051.23	\$144,418.38	\$0.00
	Total: \$186,051.23	Total: \$144,418.38	Total: \$0.00

Street Outreach Projects, Youth

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
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--	--	--	--

Total: \$0.00	Total: \$0.00	Total: \$0.00
---------------	---------------	---------------

Services Only Projects, Youth

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
-----------------------------	-----------------------	------------------------	-----------------------

--	--	--	--

Total: \$0.00	Total: \$0.00	Total: \$0.00
---------------	---------------	---------------

Safe Haven Projects, Youth

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
-----------------------------	-----------------------	------------------------	-----------------------

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Total: \$0.00	Total: \$0.00	Total: \$0.00
---------------	---------------	---------------

Day Shelter Projects, Youth

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
-----------------------------	-----------------------	------------------------	-----------------------

--	--	--	--

Total: \$0.00	Total: \$0.00	Total: \$0.00
---------------	---------------	---------------

Homelessness Prevention Projects, Youth

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
-----------------------------	-----------------------	------------------------	-----------------------

--	--	--	--

Total: \$0.00	Total: \$0.00	Total: \$0.00
---------------	---------------	---------------

PH - Housing Only Projects, Youth

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
-----------------------------	-----------------------	------------------------	-----------------------

--	--	--	--

Total: \$0.00	Total: \$0.00	Total: \$0.00
---------------	---------------	---------------

PH - Permanent Supportive Housing (disability required for

entry) Projects, Youth

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
----------------------	----------------	-----------------	----------------

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------	----------------------

Total: \$0.00	Total: \$0.00	Total: \$0.00
---------------	---------------	---------------

PH - Housing with Services (no disability required for entry) Projects, Youth

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
----------------------	----------------	-----------------	----------------

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------	----------------------

Total: \$0.00	Total: \$0.00	Total: \$0.00
---------------	---------------	---------------

PH - Rapid Re-Housing Projects, Youth

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
----------------------	----------------	-----------------	----------------

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------	----------------------

Total: \$0.00	Total: \$0.00	Total: \$0.00
---------------	---------------	---------------

Coordinated Entry Projects, Youth

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
----------------------	----------------	-----------------	----------------

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------	----------------------

Total: \$0.00	Total: \$0.00	Total: \$0.00
---------------	---------------	---------------

Other Projects, Youth

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
----------------------	----------------	-----------------	----------------

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------	----------------------

Total: \$0.00	Total: \$0.00	Total: \$0.00
---------------	---------------	---------------

Non-HMIS Projects, Youth

Eligible Uses Funded	Total Budgeted	Total Obligated	Total Expended
----------------------	----------------	-----------------	----------------

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------	----------------------

Total: \$0.00

Total: \$0.00

Total: \$0.00

**Calculated Total Youth Funds
Budgeted**

\$186,051.23

**Calculated Total Youth Funds
Obligated**

\$144,418.38

**Calculated Total Youth Funds
Expended**

\$0.00

Reported Total Funds Obligated, Youth

\$144,418.38

Reported Total Funds Expended

\$0.00

Aggregated Budget by Fiscal Year

Aggregated Budget by Fiscal Year

All data for the HHAP-1 Annual Report is cumulative—with the reporting period beginning at grant start date through September 30, 2021. It also includes any approved reimbursements that took place prior to full execution.

For the prompts below, in alignment with the approved HCFC budget on record*, what was your jurisdiction's total, aggregated, budgeted funds that were planned to be expended in each FY? This includes all monies and categories such as eligible uses, administrative funds, or youth set-aside.

Grantees may calculate this amount by summing the vertical column per their HCFC budget*. Take care to count the youth set-aside funds only once for each FY. For example using the budget below, "Budgeted by Fiscal" for FY 21/22 is \$2,461,370.19 (i.e., \$282,541.82 + \$1,500,000.00 + \$678,828.37). Again, take care to count the youth set-aside funds only once for each FY.

The sum of all budgeted FYs must equal your total allocation.

The FY starts on July 1st and ends the following June 30th. For example, FY 19-20 starts on July 1, 2019 and ends on June 30, 2020.

Enter "0.00" if you do not have budgeted funds in a specific FY.

***In scenarios where grantees deviated from their HCFC approved budget and a contractually contemplated exception does NOT apply (i.e., adjust only the FYs), grantees should email HHAP@bcsh.ca.gov by January 15, 2022 to consult about a potential budget change request. For this HHAP-1 Annual Report, grantees are instructed to report as they are ACTUALLY budgeting and / or spending regardless of whether a budget change request has already been submitted.** Grantees that have previously submitted data or prepared data in contrast to these instructions do not need to resubmit or amend their data. **Note, HCFC [clarified an instruction](#) for this section subsequent to publication.**



HOMELESS HOUSING, ASSISTANCE AND PREVENTION PROGRAM (HHAP)
ANNUAL BUDGET TEMPLATE

APPLICANT INFORMATION

CoC / Large City / County Name:

Receiving Redirected Funds? Y/N

No
\$ -

Administrative Entity Name:

Total Redirected Funding

HHAP FUNDING EXPENDITURE PLAN*

ELIGIBLE USE CATEGORY	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	TOTAL
Rental Assistance and Rapid Rehousing	\$ 1,600,000.00	\$ -	\$ -	\$ -		\$ 1,600,000.00
Operating Subsidies and Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Landlord Incentives	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Outreach and Coordination (including employment)	\$ 2,136,390.00	\$ 282,541.82	\$ -	\$ -	\$ -	\$ 2,418,931.82
Systems Support to Create Regional Partnerships	\$ 600,000.00	\$ -	\$ -	\$ -	\$ -	\$ 600,000.00
Delivery of Permanent Housing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Prevention and Shelter Diversion to Permanent Housing	\$ 1,000,000.00		\$ -	\$ -	\$ -	\$ 1,000,000.00
New Navigation Centers and Emergency Shelters	\$ 11,199,788.00	\$ 1,500,000.00	\$ -	\$ -	\$ -	\$ 12,699,788.00
Strategic Homelessness Planning, Infrastructure Development, CES, and HMIS (up to 5%)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Administrative (up to 7%)	\$ 700,000.00	\$ 678,828.37	\$ -	\$ -	\$ -	\$ 1,378,828.37
			TOTAL FUNDING ALLOCATION			\$ 19,697,548.19
	FY20/21	FY21/22	FY22/23	FY23/24	FY24/25	TOTAL
Youth Set-Aside (at least 8%)	\$ 1,600,000.00	\$ -	\$ -	\$ -	\$ -	\$ 1,600,000.00

*Narrative should reflect details of HHAP funding plan

COMMENTS:

FINAL

Aggregated Budget Amount Per the Approved HCFC Budget on Record

FY 19-20?

FY 20-21?

FY 21-22?

FY 22-23?

FY 23-24?

FY 24-25?

Comments and Certification

Please provide any additional comments

The total amount obligated in the Street Outreach activity was updated to \$250,000 from \$500,000 listed in the previous year's annual report to reflect the correct amount obligated through the current service contract for Street Outreach services.

Certification

I certify that all information included in this report is true and accurate to the best of my knowledge.

Name

Laura

First

Moreno

Last

This does not have to be an authorized representative or signatory.

Title

Program Manager



HHAP-1 Annual Report through 9.30.21 - Performance Metrics

Jurisdiction Selection

Introduction

Please complete this performance metrics part of the HHAP-1 Annual Report. This completed Cognito form is **due by 5 pm on December 31, 2021**.

The performance metrics report has four sections:

- 1. Jurisdiction Selection and Contact Information**
- 2. Performance Metrics:** a brief series of questions to determine if any additional information is required.
- 3. Performance Metrics (Cont.):** provides instructions and upload field for any additional information that is required.
- 4. Comments and Certification**

For resources to assist in completing and submitting this report, please see the [Box.com landing page](#) and the [instructions](#). Additionally, this section may require the [Manual Reporting Form](#).

Jurisdiction Selection

Select your jurisdiction type.

- CoC
- Large City
- County

Select from the list of Continuums of Care

Select from the list of Large Cities

Select from the list of Counties

Fresno

Provide contact information below for an individual who can answer questions about the details in this report.

Name

Dylan

First

McCully

Last

Phone

(559) 600-2341

Email

dmccully@fresnocountyca.gov

Performance Metrics

Performance Metrics

HHAP-1 grantees are required to report on several performance metrics.

We are relying on data already provided to HDIS to lessen this reporting. Answer the questions below to determine if HCFC needs any additional information to complete your jurisdiction's data profile.

Did the selected jurisdiction serve any people with HHAP-1 funds?

Yes No

"Serve" refers to persons enrolled in projects as defined in HMIS or comparable database (e.g., DV). These are typically service, housing, shelter, outreach, and prevention projects. If, for example, your jurisdiction only funded capital and hygiene projects you might select "no" here. Impacts for these projects are more appropriately captured in the Project Narrative Update. If you have a specific question about your jurisdiction's projects, email HHAP@bcsh.ca.gov

Scenario 1: Did the selected jurisdiction capture all applicable HHAP-1 projects in the local HMIS before providing a complete upload to HCFC (on or before November 11, 2021)?

Yes No

"Applicable" refers to projects that can collect client data in HMIS. Some HHAP-1 projects are not well suited for gathering data via HMIS or may be prohibited from being entered in HMIS. These could include: capital projects, landlord engagement, hygiene projects, or Domestic Violence service provider projects. If you have a specific question about your jurisdiction's projects, email HHAP@bcsh.ca.gov

Scenario 2: Did the selected jurisdiction confirm their local HMIS administrator provided a complete data upload to HCFC on or before November 11, 2021 of HMIS data through September 30, 2021?

Yes No

Scenario 3: Did the selected jurisdiction use HHAP-1 dollars to fund a Domestic Violence service provider?

Yes No

Scenario 3 (continued): What kind of project did the Domestic Violence service provider carry out with HHAP-1 dollars? (select all that apply)

capital, hygiene, or other project that is not connected to client level data

service, shelter, rental assistance, or other project that is connected to client level data

Performance Metrics (Cont.)

Performance Metrics (Cont.)

Based on the information provided, we do not need any additional information. Therefore, you **SHALL NOT** submit a Manual Reporting Form. Click on the next button and complete the certification.

Performance Metrics (Cont.)

Based on the information provided, your jurisdiction must complete and submit a Manual Reporting Form to complete your jurisdiction's performance metrics data profile.

In this form you will report on:

- The individuals and populations served by program funds
- Outcomes for individuals and populations who have exited HHAP-1 funded projects

Below are links to the detailed instructions and fillable excel sheets for reporting this information:

[HHAP-1 Instructions](#)

[Manual Reporting Form](#)

Performance Metrics (Cont.)

Based on the information provided, your jurisdiction must complete and submit a Manual Reporting Form for ONLY Domestic Violence data to complete your jurisdiction's performance metrics data profile.

In this form you will report on:

- The individuals and populations served by program funds
- Outcomes for individuals and populations who have exited HHAP-1 funded projects

Below are links to the detailed instructions and fillable excel sheets for reporting this information:

[HHAP-1 Instructions](#)

[Manual Reporting Form](#)

Performance Metrics (Cont.)

Based on the information provided, your jurisdiction must complete and submit a Manual Reporting Form for both HMIS and DOMESTIC VIOLENCE data to complete your jurisdiction's performance metrics data profile. **THIS DATA SHOULD BE COMBINED AND SUBMITTED THROUGH ONE MANUAL REPORTING FORM.**

In this form you will report on:

- The individuals and populations served by program funds
- Outcomes for individuals and populations who have exited HHAP-1 funded projects

Below are links to the detailed instructions and fillable excel sheets for reporting this information:

[HHAP-1 Instructions](#)

[Manual Reporting Form](#)

ATTENTION!!!!

First, review the Performance Metrics section in the [instructions](#).

If you believe that the guidance directly above erred and that you need to submit, not submit, or submit different data, please reach out to us immediately at HHAP@bcsh.ca.gov.

Grantees are responsible for determining whether they need to submit a Manual Reporting Form as explained in the instructions.

Manual Reporting Form

Download the [Manual Reporting Form](#). Save the workbook as an Excel (.xlsx) file **using the following naming convention:**

- (Jurisdiction Type)_(Jurisdiction Name)_HHAP-1_MRF.xlsx
 - o *COC EXAMPLE: CoC_Sacramento_HHAP-1_MRF.xlsx*
 - o *LARGE CITY EXAMPLE: LargeCity_Anaheim_HHAP-1_MRF.xlsx*
 - o *COUNTY EXAMPLE: County_Riverside_HHAP-1_MRF.xlsx*

If you are required to submit a Manual Reporting Form for non-DV data and DV data, take care to provide only ONE Manual Reporting Form with all data combined.

Comments and Certification

If needed, provide any additional comments to clarify the data provided

Certification

I certify that all information included in this report is true and accurate to the best of my knowledge.

Name

First

Last

This does not have to be an authorized representative or signatory.

Title



HHAP-1 Annual Report 9.30.21 - Project Narratives, Racial Equity, and Partnerships

Jurisdiction Selection

Introduction

Please complete this project narratives part of the HHAP-1 Annual Report. This completed Cognito form is due by 5 pm on December 31, 2021.

All data should be **cumulative through September 30, 2021**. This period includes data from the grant start date as indicated in the Standard Agreement through September 30, 2021. It also includes any approved reimbursements that took place prior to full execution.

This project narratives report has three sections:

1. **Jurisdiction and Contact Information**
2. **Project Narratives:** Download, fill out, and upload the complete Project Narratives Form
3. **Comments and Certification**

For resources to assist in completing and submitting this report, please see the [Box.com landing page](#) and the [instructions](#). Additionally, this section requires the [Project Narratives Form](#).

Jurisdiction Selection

Select your jurisdiction type.

- CoC
- Large City
- County

Select from the list of Continuums of Care

Select from the list of Large Cities

Select from the list of Counties

Provide contact information below for an individual who can answer questions about this report.

Name

First

Last

Phone

Email

Project Narratives

Project Narratives

Project Narrative updates provide critical data on what each jurisdiction is funding with HHAP-1 dollars. To complete this section, download and fill out the [Project Narratives Form](#). Each project that received HHAP-1 funding will constitute a row. Be sure to fill out each applicable data column for every project.

Note, HEAP grantees historically and recently completed a Project Narrative Template for their Annual Reports. We recommend local coordination to strategize, and if possible, use that information to help inform answers here for HHAP-1.

*****Note, HCFC [clarified an instruction](#) on the Project Narrative Form subsequent to publication. Ensure that your reponse reflects this update.*****

Completed Project Narratives Form

County_Fresno_HHAP-1_Project.xlsx

Use the [Project Narratives Form](#), fill it out, and upload the completed file here.

Save the workbook as an Excel (.xlsx) file **using the following naming convention:**

- (Jurisdiction Type)_(Jurisdiction Name)_HHAP-1_Project.xlsx
 - o COC EXAMPLE: CoC_Sacramento_HHAP-1_Project.xlsx
 - o LARGE CITY EXAMPLE: LargeCity_Anaheim_HHAP-1_Project.xlsx
 - o COUNTY EXAMPLE: County_Riverside_HHAP-1_Project.xlsx

Racial Equity

Racial Equity

Beginning in 2021, a racial equity accountability framework has been added to the HHAP program under 50222(a)(2)(B). We encourage grantees to provide open and transparent responses as this will be used to determine ongoing technical assistance efforts and peer sharing opportunities.

Racial Disparity Assessment

Has there been a racial disparity assessment?

Within the last three years, has your jurisdiction conducted a formal or informal assessment of racial or ethnic disparities for the population experiencing homelessness or housing instability within your service area?

Yes, and it was not funded by HHAP.

If your jurisdiction has not conducted a formal or informal racial disparity assessment, how has your jurisdiction informed its racial equity strategy?

Findings

What were the findings of the disparity assessment?

What is the disparity and where is it occurring?

For this formal or informal disparity assessment, in comparison to the general housed population, were people of a particular race or ethnicity more or less likely to experience homelessness?

There is a Disparity

For this formal or informal disparity assessment, in comparison to the proportion of persons experiencing homelessness, were people of a particular race or ethnicity more or less likely to receive homeless assistance?

There is a Disparity

For this formal or informal disparity assessment, in comparison to the proportion of persons experiencing homelessness, were people of a particular race or ethnicity more or less likely to have a positive housing outcome?

There is a Disparity

Strategies

What has or will the jurisdiction do with the findings?

The jurisdiction's decision making bodies **Optional: In less than three sentences, provide a**

are representative of the population experiencing homelessness served in your geographic area, including Black, Indigenous, and people of color (BIPOC).

Yes No

promising example from your jurisdiction.

The jurisdiction has identified steps it will take to help the decisionmaking bodies better reflect the population experiencing homelessness served in your geographic service area.

Yes No

Optional: In less than three sentences, provide a promising example from your jurisdiction.

The CoC has developed a racial equity survey and will encourage executive, management, line staff, and recently exiting clients of CoC programs to complete the survey. The results of the survey will be reviewed to inform how to ensure that decision-making bodies better reflect the homeless population. The County will incorporate CoC's recommendations from the survey results as appropriate.

Does your jurisdiction currently have individuals with lived experience providing input that is meaningfully incorporated into planning, analyses, or funding decisions?

Yes No

Optional: In less than three sentences, provide a promising example from your jurisdiction.

The jurisdiction has expanded or is expanding outreach in geographic areas with higher concentrations of underrepresented groups.

Optional: In less than three sentences, provide a promising example from your jurisdiction.

Yes No

The County's outreach services and planning will incorporate the findings of the CoC's CESH funded rural homelessness assessment, which will include engagement with marginalized homeless populations and local organizations that serve marginalized populations. Additionally, the County of Fresno used its HHAP funding to support expanded rural homelessness outreach services which will receive ongoing support through the CoC's HHAP-2 grant allocation.

The jurisdiction has communication, such as flyers, websites, or other materials, inclusive of underrepresented groups.

Yes No

Optional: In less than three sentences, provide a promising example from your jurisdiction.

The County, in coordination with the CoC, created and printed flyers with information on the CoC's Coordinated Entry Access Sites for those experiencing homelessness in the region. These flyers were distributed to CoC member agencies and community members. Additionally, County homeless services information is available on both the County and CoC websites.

The jurisdiction is training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness.

Yes No

Optional: In less than three sentences, provide a promising example from your jurisdiction.

Many of the County homeless service programs are provided by CoC member agencies that will be able to access and benefit from the racial equity trainings provided by the CoC through technical assistance provider ICF. Staff will also be able to participate in the CoC's community-wide training on cultural competence so that staff will be able to approach people of different races using the best available approach.

The jurisdiction is establishing professional development opportunities to identify and

Optional: In less than three sentences, provide a promising example from your jurisdiction.

invest in emerging leaders of different races and ethnicities in the homelessness sector.
 Yes No

The jurisdiction has staff, committees or other resources charged with analyzing and addressing racial disparities related to homelessness.
 Yes No

Optional: In less than three sentences, provide a promising example from your jurisdiction.

The County has leveraged the CoC's resources to examine racial disparities in the local homeless response system. Fresno Housing Authority, as the HMIS lead agency for the CoC, and consulting agency Homebase provide regular analysis of racial disparities within the CoC HMIS data and plan to evaluate the CoC's By-Name List for racial disparities.

The jurisdiction is educating organizations, stakeholders, boards of directors for local and national nonprofit organizations working on homelessness on the topic of creating greater racial and ethnic diversity.
 Yes No

Optional: In less than three sentences, provide a promising example from your jurisdiction.

The jurisdiction is evaluating contracting processes and how they may affect racial disparities.
 Yes No

Optional: In less than three sentences, provide a promising example from your jurisdiction.

The County, in coordination with the CoC as its Administrative Entity, will be incorporating criteria that promote racial equity into its RFP process. Greater weight will be given to proposals that demonstrate history of service to marginalized populations.

The jurisdiction is reviewing triage, evaluation and scoring tools related to coordinated entry processes to understand their impact on housing placement and outcomes for different racial and ethnic groups.

Yes No

Optional: In less than three sentences, provide a promising example from your jurisdiction.

The County, as a member of the CoC's Coordinated Entry System Committee, will participate in the process, led by the Fresno Housing Authority and the management entity of the CoC's coordinated entry system, to develop or identify an alternative to the VI-SPDAT assessment that meets the unique needs of the jurisdiction.

The jurisdiction is collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system.

Yes No

Optional: In less than three sentences, provide a promising example from your jurisdiction.

The jurisdiction is conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness.

Yes No

Optional: In less than three sentences, provide a promising example from your jurisdiction.

Optional: Beyond strategies identified above, describe the steps your jurisdiction has taken or other strategies you have identified to improve racial equity in the provision and outcomes of assistance.

Of the strategies identified above where your jurisdiction selected "Yes" or where you provided your own example, which strategy has or will have the GREATEST impact upon the found disparity?

The jurisdiction is training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness

For the identified strategy that has or will have the GREATEST impact upon the found disparity, explain how you reached this conclusion.

Providing racial equity training to staff and community partners will help to establish a common vocabulary when addressing issues of racial disparity. A shared understanding of racial equity language will allow for a more productive and meaningful discourse on racial disparity and promoting racial equity in the homeless response system.

In your jurisdiction, has HHAP's funding funded or enabled any of strategies identified above?

Yes No

Technical Assistance

Is your jurisdiction interested in Racial Equity Technical Assistance?

Yes No

If yes, what specific type or aspect of TA is needed to support advancing race equity within your jurisdiction?

Strategies for embedding equity-based decision-making processes within policy-making, funding processes and decisions, and across the homelessness response systems.

Data analysis assistance: 1) how to collect and analyze local data from HMIS and CES to identify racial disparities in the service delivery system and more effectively target crisis response, diversion, and prevention activities; 2) how to partner with public health agencies to assess intersection between racial inequities in homelessness and in impact of public health crises; 3) how to utilize a racial equity analysis tool for local homelessness service delivery system's budgetary, programmatic and policy decisions.

Developing strategies to ensure that local organizations serving marginalized communities are grounded within and funded to provide local homelessness services.

Partnerships

Partnerships

HHAP funding was designed to support regional coordination and partnership between jurisdictions to expand or develop local capacity to address homelessness challenges throughout the state. To help HCFC understand how receiving HHAP funding has impacted collaborative efforts in your community, please answer the following questions. Please be sure to provide open and transparent responses as they will be used to determine ongoing technical assistance efforts and peer sharing opportunities.

Please share one successful cross-jurisdictional partnership that resulted from your HHAP funding and identify the primary element that made it successful. Here, cross-jurisdictional partnership means formal or informal collaboration across at least two eligible HHAP applicants.

The budget and service plans for HHAP funding have been increasingly integrated with joint planning for both funding and service coordination. One example is the collaboration between the City, County, and CoC whereby funding from the City has been used to pick up where the CoC and County funding has been depleted to enable the City to continue providing the 50-bed Navigation Center program with Mental Health Systems, Inc. in Fresno, CA for an additional 24 months.

Please share the primary impediment to cross-jurisdictional partnership. Here, cross-jurisdictional partnership means formal or informal collaboration across at least two eligible HHAP applicants.

As with much of the funding coming from various sources to the local level, funding awarded to multiple entities is subject to the administrative requirements and priorities of each entity. This can make it challenging to align services across the community. Communication is also a challenge due to the number of individuals involved at the planning and administrative level. HHAP funding requires entities to come together to identify the needs of the community and gaps in meeting those needs, for each entity to communicate a clear direction for addressing the gaps, and for each entity to do its part in advocating for a common solution for the entire continuum.

Please share one successful cross-sector partnership that resulted from your HHAP funding. Here, a cross-sector partnership can occur across or within geographic areas and does not need to involve a second eligible HHAP applicant.

Having identified a funding need to support ongoing outreach services in the rural areas, the County Department of Social Services has partnered with the Department of Behavioral Health to continue providing rural services in their existing outreach agreement with a local provider. The CoC has committed a portion of its HHAP-2 funding to provide ongoing support for the expanded rural outreach services established through this partnership.

Please identify one specific action that HCFC can undertake to improve local partnerships across and within HHAP funded jurisdictions.

Provide an opportunity at the regular HCFC office hours or similar forum for HHAP funded jurisdictions to share successful or promising examples of local partnerships facilitated through HHAP funding that might serve as a guide for other jurisdictions to pursue similar partnerships in their own region.

Comments and Certification

If needed, provide any additional comments to clarify the data provided

Certification

I certify that all information included in this report is true and accurate to the best of my knowledge.

Name

Laura

First

Moreno

Last

This does not have to be an authorized representative or signatory.

Title

Program Manager

HOMELESS HOUSING, ASSISTANCE AND PREVENTION PROGRAM (HHAP-1)
Project Narratives

Jurisdiction	Corresponding CoC (or self)	HMIS Project ID	Organization ID	Organization Name	Project Title	HMIS Project Type	HHAP-1 Budget, Eligible Use Category	HHAP-1 Budget, Eligible Use Category	HHAP-1 Budget, Eligible Use Category	HHAP-1 Budget, Eligible Use Category	HHAP-1 Budget, Eligible Use Category	HHAP-1 Budget, Eligible Use Category	HHAP-1 Budget, Eligible Use Category	HHAP-1 Budget, Eligible Use Category	HHAP-1 Budget, Eligible Use Category	HHAP-1 Budget, Eligible Use Category	Youth Set-Aside Project?	Project Description	Total Project Budget	Of the Total Project Budget, how much money came from HHAP-1?	Project Impact	For Capital Projects ONLY		
																						Was this a capital project?	How much capacity did this entire project add?	
Use Dropdown in each row that is completed	Use Dropdown in each row that is completed	If the project is not recorded in HMIS, type "N/A"	If the project is not recorded in HMIS, type "N/A"			Use Dropdown	Rental Assistance and RRH If Yes, Select Dropdown Take care to select ALL Eligible Use Categories in other columns that apply	Operating Subsidies If Yes, Select Dropdown Take care to select ALL Eligible Use Categories in other columns that apply	Incentives to Landlords If Yes, Select Dropdown Take care to select ALL Eligible Use Categories in other columns that apply	Outreach and Coord. If Yes, Select Dropdown Take care to select ALL Eligible Use Categories in other columns that apply	Systems Support If Yes, Select Dropdown Take care to select ALL Eligible Use Categories in other columns that apply	Delivery of PH If Yes, Select Dropdown Take care to select ALL Eligible Use Categories in other columns that apply	Prevention and Shelter Diversion If Yes, Select Dropdown Take care to select ALL Eligible Use Categories in other columns that apply	New Nav. Centers and ES If Yes, Select Dropdown Take care to select ALL Eligible Use Categories in other columns that apply	Strategic HL Plan If Yes, Select Dropdown Take care to select ALL Eligible Use Categories in other columns that apply	Infrast. Devel. for CES/HMIS If Yes, Select Dropdown Take care to select ALL Eligible Use Categories in other columns that apply	Use Dropdown	2-3 sentences	Include both HHAP-1 and non-HHAP-1 dollars used to fund this project.	In dollars and cents - NOT %.	Please share any impacts from this project that are not easily captured in HMIS data. This is particularly important for projects such as capital, hygiene, or Domestic Violence programs whose impacts are not recorded in HMIS 2-5 sentences	Use Dropdown	Quantity of Capacity Added Use Whole Numbers If no capacity added, type "N/A"	Capacity Added, Unit of Measurement (i.e., beds, rooms, etc.) If no capacity added, type "N/A"
CoC - Fresno Madera	CA-514	3812	34	Poverello House	ES - Namoi's House Triage Center	Emergency Shelter		Operating subsidies									No	10-bed 24-hour Navigation (Triage) Center for women that offers low-barrier access to dormitory or private emergency shelter accommodations with on-site, housing-focused services including diversion pre-screening, case management, housing search and placement, connection to community resources, and stabilization of health issues. Triage Centers are intended to provide a safe, supportive environment where residents will be provided with wraparound services to attain permanent housing by rebuilding their support network and addressing the issues that led to the episode of homelessness.	\$45,635.25	\$28,736.36		No	N/A	N/A
CoC - Fresno Madera	CA-514	3813	2	Turning Point - Turning Point of Central California	ES - The Welcome Center	Emergency Shelter		Operating subsidies									No	30-bed 24-hour Navigation (Triage) Center that offers low-barrier access to dormitory or private emergency shelter accommodations with on-site, housing-focused services including diversion pre-screening, case management, housing search and placement, connection to community resources, and stabilization of health issues. Triage Centers are intended to provide a safe, supportive environment where residents will be provided with wraparound services to attain permanent housing by rebuilding their support network and addressing the issues that led to the episode of homelessness.	\$82,540.62	\$51,975.55		No	N/A	N/A
CoC - Fresno Madera	CA-514	3828	3826	FEOC HEAP County	TH - County Youth Bridge Housing	Transitional Housing		Operating subsidies									Yes	12-bed Bridge Housing which serves as short-term housing when a youth household (ages 18 - 24) is unsheltered or has been offered a permanent housing intervention but the permanent housing opportunity is still being arranged. The goal of the program is to ensure: 1) those preparing to enter into permanent housing are housed and easily located, receiving the necessary services to access permanent housing in a timely manner and 2) youth who are unsheltered and not appropriate for the adult triage center have an emergency bed available. Services will be housing-focused and highly integrated with both the permanent housing provider and the participant's Navigator.	\$0.00	\$ -		No	N/A	N/A